Information Technology Services for 2026-2027

Describe Department/Unit

Connection to College Mission

The department of Information Technology's (IT) mission is to provide a reliable technological environment that allows students, faculty, and staff to efficiently carry out the mission of the college. Our goal is to be a leader in Customer Service and establish systems, processes, and solutions based on best practices and industry standards. IT provides leadership for effective strategic and tactical planning in the use of technology at the college and facilitates the effective integration of technology throughout the college through planning, programming, training, and other support activities. Finally, it is the mission of IT to promote new uses of information technology through the support for exploratory and innovative applications.

Review and Planning

Student Equity

There is still a need for student laptops. Since last year we have provided laptops for checkout and will continue to do so. These devices are critical to assist student success. Laptops were provided for labs in Bishop, Mammoth, Tehachapi and IWV. In the upcoming year with a new campus on the horizon in Tehachapi we will continue providing devices to those who need them most.

Last Year's Initiatives

Name: EW Classroom upgrade

Action Plan

This is a request from IT to upgrade EW 210 and 207 from VGA technology to HDMI. This upgrade will include adding camera, microphone and hardware to support both zoom and lecture capture. The estimated cost to have these two rooms done is **$90,000.00**

Lead Measure of Success

The current classrooms no longer support modern computers or laptops due to the discontiunace of VGA graphics.

The current classrooms do not support lecture caputure recording

Lag Measure of Success

To have the classrooms support display port, HDMI, and USB-C graphics.

Faculty will have the ability to record there lecture from the classroom without requesting a special setup.

Name: ESCC Classroom upgrade

Action Plan

ESCC is requesting that classroom AV be upgrade Bishop 160 and 161 from VGA technology to HDMI. This upgrade will include adding camera, microphone and hardware to support both zoom and lecture capture. The estimated cost to have these two rooms done is **$93,000.00**

Lead Measure of Success

The current classrooms no longer support modern computers or laptops due to the discontiunace of VGA graphics.

The current classrooms do not support lecture caputure recording

Lag Measure of Success

To have the classrooms support display port, HDMI, and USB-C graphics.

Faculty will have the ability to record there lecture from the classroom without requesting a special setup.

Name: Keep campus computer current

Action Plan

This is year 7 of the 7 year hardware replacement plan. This year we need to replace 10 faculty & staff laptops at a cost of **$15,000.00.** We also need to replace 25 laptop for DOJ, and 25 for the science cart, and replace 50 desktops with 50 laptops at Bishop and

Mammothand two carts. This would be a **lottery fund expenditure** at a cost of **$154,000.00.**

Lead Measure of Success

Programs and software installed on the computers perform efficiently, and effectively. The computers are reliable andavailable for use and meet the needs of students, staff and faculty at Cerro Coso.

Lag Measure of Success

Campus computer users are satisfied with the technology at the college and within their work or academic environment.Thecomputers have adequate hardware resources to run the latest windows operating system and department requested software.

Initiatives for Next Academic Year

Name: EW Classroom upgrade

Is this a multi-year Initiative? Y

Specific Action Steps to be Taken

This is a request from IT to upgrade EW 210 and 207 from VGA technology to HDMI. This upgrade will include adding camera, microphone and hardware to support both zoom and lecture capture. The estimated cost to have these two rooms done is $90,000.00

Early Observational Data, or "Lead" Measure(s)

The current classrooms no longer support modern computers or laptops due to the discontinuance of VGA graphics. The current classrooms do not support lecture capture recording.

Do you request help developing these instruments? N

Institutional Performance Data, or "Lag" Measure(s

To have the classrooms support display port, HDMI, and USB-C graphics. Faculty will have the ability to record their lecture from the classroom without requesting a special setup.

Person Responsible

IT Department

What unit gap or institutional goal does this address?

It addresses a 2- or 5- year program review strategy

Name: EW Classroom upgrade:

Is this a multi-year Initiative? Y

Specific Action Steps to be Taken

This is a request from IT to upgrade **EW 2XX** and 2XX from VGA technology to HDMI. This upgrade will include adding camera, microphone and hardware to support both zoom and lecture capture. The estimated cost to have these two rooms done is $95,000.00 .

Early Observational Data, or "Lead" Measure(s)

The current classrooms no longer support modern computers or laptops due to the discontinuance of VGA graphics. The current classrooms do not support lecture capture recording.

Do you request help developing these instruments? N

Institutional Performance Data, or "Lag" Measure(s

Classrooms will be equipped to support DisplayPort, HDMI, and USB-C graphics connections. Faculty will have the ability to record lectures directly from the classroom without requiring special setup. Zoom's built-in recording features will be available for convenient lecture capture.

Person Responsible

IT Department

What unit gap or institutional goal does this address?

It addresses a 2- or 5- year program review strategy

Name: EW Classroom upgrade Action Plan This is a request from IT to upgrade EW 210 and 207 from VGA technology to HDMI. This upgrade will include adding camera, microphone and hardware to support both zoom and lecture capture. The estimated cost to have these two rooms done is $90,000.00 Lead Measure of Success The current classrooms no longer support modern computers or laptops due to the discontiunace of VGA graphics. The current classrooms do not support lecture caputure recording Lag Measure of Success To have the classrooms support display port, HDMI, and USB-C graphics. Faculty will have the ability to record there lecture from the classroom without requesting a special setup.

Is this a multi-year Initiative? Y

Specific Action Steps to be Taken

We are requesting approval to upgrade and modernize the technology in rooms **EW 210** and **EW 207**, transitioning from **VGA** to **HDMI**.

This upgrade will include:

- Installation of cameras and microphones
- Hardware to support **Zoom technology**
- Capability for lecture capture using Zoom's recording features

The **estimated cost** for upgrading both rooms is **$95,000.00**.

Early Observational Data, or "Lead" Measure(s)

The technology currently installed in these rooms is outdated and no longer compatible with modern devices such as computers and laptops. In addition, these classrooms do not support lecture capture or recording capabilities.

Do you request help developing these instruments? N

Institutional Performance Data, or "Lag" Measure(s

The classrooms will be upgraded to support **DisplayPort, HDMI, and USB-C** connections for modern devices. Faculty will have the ability to record lectures directly from the classroom without needing to request a special setup.

Person Responsible

IT Department

What unit gap or institutional goal does this address?

It addresses a 2- or 5- year program review strategy

ESCC Classroom Upgrade

Is this a multi-year Initiative? Y

Specific Action Steps to be Taken

This is a request from IT to upgrade Bishop XXX and XXX from VGA technology to HDMI. This upgrade will include adding camera, microphone and hardware to support both zoom and lecture capture. The estimated cost to have these two rooms done is $93,000.00

Early Observational Data, or "Lead" Measure(s)

The current classrooms no longer support modern computers or laptops due to the discontinuance of VGA graphics. The current classrooms do not support lecture capture recording.

Do you request help developing these instruments? N

Institutional Performance Data, or "Lag" Measure(s

To have the classrooms support display port, HDMI, and USB-C graphics. Faculty will have the ability to record their lecture from the classroom without requesting a special setup.

Person Responsible

IT Department

What unit gap or institutional goal does this address?

It addresses a 2- or 5- year program review strategy

Upgrade and Maintain Campus Computers Lifecycle

Is this a multi-year Initiative? Y

Specific Action Steps to be Taken

This a five year hardware replacement plan. This year we need to replace faculty and staff laptops at a cost of $50,000.00. We also need to replace desktops and laptops ate Bishop and Mammoth.

Early Observational Data, or "Lead" Measure(s)

The upgrade is essential to meet **Windows 11 hardware compliance requirements** and align with the computer hardware life cycle. Updated systems ensure that installed software runs efficiently and effectively. Computers must remain reliable, readily available, and capable of meeting the needs of students, faculty, and staff across our campuses.

Do you request help developing these instruments? N

Institutional Performance Data, or "Lag" Measure(s

IT must ensure that all computers provide sufficient resources to run the operating system and any additional programs required by academic and administrative departments.

Person Responsible

IT Department

What unit gap or institutional goal does this address?

It addresses a 2- or 5- year program review strategy

Requested Resources

#109 Facilities: None Needed.

Is this a one-time request or an on-going request? None

Amount Requested None

Is this request supported in your initiatives or elsewhere? None

Description/Explanation

Supporting Facts/Data

Impact on the Department/Unit

Impact on Operational Efficiency

#110 Marketing: None Needed.

Is this a one-time request or an on-going request? None

Amount Requested None

Is this request supported in your initiatives or elsewhere? None

Description/Explanation

Supporting Facts/Data

Impact on the Department/Unit

Impact on Operational Efficiency

#111 Professional Development: None Needed.

Is this a one-time request or an on-going request? None

Amount Requested None

Is this request supported in your initiatives or elsewhere? None

Description/Explanation

Supporting Facts/Data

Impact on the Department/Unit

Impact on Operational Efficiency

#112 Information Technology: None

Is this a one-time request or an on-going request? None

Amount Requested None

Is this request supported in your initiatives or elsewhere? None

All IT needs are included as part of the IT Section Plan.

Description/Explanation

Supporting Facts/Data

Impact on the Department/Unit

Impact on Operational Efficiency

Faculty Position Requests

No requests found.

Classified Position Requests

System Support Specialist II (Tehachapi)

Locations

EKC Tehachapi

Justification

wee

Salary Grade

47.5

Number of Months per Year

12

Number of Hours per Week

Salary Amount

$6,120.82 - $8,648.56 Monthly

Information Technology ASP Budget Request Worksheet for FY27

Fund	Org Description	Account Description	Program Description	Activity	Location	2025 Adopted Budget	2025 Actual Expenses	2026 Adopted Budget	2027 Request	Notes	Increase?	In planning document	Data?	Relevance?	Operational Efficiency?
GU001	Information Technology	Acad Emp - Non-Inst Non Cont	Management Information Systems		CI										
GU001	Information Technology	Non-Inst Students	Management Information Systems		CI	$ -	$ 13,610.18	$ 12,500.00	$ 15,000.00		Yes				
GU001	Information Technology	Class Non-Instr Overtime	Management Information Systems		CI	$ -	$ 504.21	$ 5,000.00	$ 5,000.00		no				
GU001	Information Technology	Class Non-Instr Overtime	Management Information Systems		CT				$ 1,000.00		Yes				
GU001	Information Technology	Class Non-Instr Overtime	Management Information Systems		CB				$ 1,000.00		Yes				
GU001	Information Technology	Class Non-Instr Overtime	Management Information Systems		CM				$ 1,000.00		Yes				
GU001	Information Technology	Non-Inst Supplies & Materials	Management Information Systems		CI	$ 1,000.00	$ -	$ 1,000.00	$ 1,000.00		no				
GU001	Information Technology	Non-Inst Supplies & Materials	Management Information Systems		CI	$ 45,000.00	$ 23,755.05	$ 45,000.00	$ 50,000.00	Increase cost for materials - Tarrif	Yes				
GU001	Information Technology	Non-Inst Supplies & Materials	Management Information Systems		CB	$ 2,000.00	$ 218.86	$ 2,000.00	$ 2,000.00		no				
GU001	Information Technology	Non-Inst Supplies & Materials	Management Information Systems		CK										
GU001	Information Technology	Non-Inst Supplies & Materials	Management Information Systems		CM	$ 1,000.00	$ -	$ 1,000.00	$ 1,000.00		no				
GU001	Information Technology	Oth Non-Inst Consulting Services	Management Information Systems		CI										
GU001	Information Technology	Employee Travel	Management Information Systems		CT	$ 600.00	$ -	$ 600.00	$ 600.00		no				
GU001	Information Technology	Employee Travel	Management Information Systems		CK	$ 100.00	$ -	$ 100.00	$ 100.00		no				
GU001	Information Technology	Employee Travel	Management Information Systems		CI				$ 8,000.00	Attend annual IT conferences for professional development for IT Team	Yes				
GU001	Information Technology	Employee Travel	Management Information Systems		CB	$ 300.00	$ -	$ -	$ 1,500.00	Professional Development for IT Tech at Bishop	Yes				
GU001	Information Technology	Employee Travel DO	Management Information Systems		CI	$ 500.00	$ 62.82	$ 750.00	$ 1,500.00		Yes				
GU001	Information Technology	Employee Travel DO	Management Information Systems		CS	$ -	$ 92.41	$ 500.00							
GU001	Information Technology	Employee Travel DO	Management Information Systems		CT	$ -	$ 389.87	$ 750.00	$ 750.00		no				
GU001	Information Technology	Employee Travel DO	Management Information Systems		CK	$ -	$ 109.80	$ 150.00	$ 150.00		no				
GU001	Information Technology	Employee Travel DO	Management Information Systems		CB	$ -	$ 1,575.05	$ 3,100.00	$ 3,100.00		no				
GU001	Information Technology	Employee Travel DO	Management Information Systems		CM	$ -	$ 191.62	$ 1,000.00	$ 1,000.00		no				
GU001	Information Technology	(Local) Online Training/Webinar	Management Information Systems		CI	$ -	$ 2,850.00								
GU001	Information Technology	(Local) Online Training/Webinar	Management Information Systems		CB	$ -	$ 950.00								
GU001	Information Technology	Software Licensing/Maintenance Svcs	Management Information Systems		CI	$ 1,000.00	$ -	$ 20,000.00	$ 25,000.00	Anticipating increase in software lic and subscription	Yes				
GU001	Information Technology	Computer Hardware Maint Agreements	Management Information Systems		CI	$ 20,000.00	$ 16,307.93	$ 20,000.00	$ 25,000.00	Anticipating increase in hardware maitenance agreements	Yes				
GU001	Information Technology	Other Maintenance/Repairs	Management Information Systems		CI	$ -	$ 8,405.82								
GU001	Information Technology	Other Services & Expenses	Management Information Systems		CI										
GU001	Information Technology	Computer/Technology Equipment	Management Information Systems		CB	$ -	$ 5,185.01								
GU001	Information Technology	Computer/Technology Equipment	Management Information Systems		CI	$ 45,000.00	$ 21,395.65	$ 45,000.00	$ 45,000.00		no				
GU001	Information Technology	Computer/Technology Equipment	Management Information Systems	CCITRN	CI										
GU001	Information Technology	Computer/Tech Equipment	Management Information Systems		CI										
LR001	Information Technology	Inst Supplies & Materials	Other Education	CCITRI	CB										
LR001	Information Technology	Inst Supplies & Materials	Other Education	CCITRI	CI										
LR001	Information Technology	Software Licensing/Maintenance Svcs	Other Education		CI	$ 21,176.17	$ 29,943.79	$ 21,676.17	$ 20,000.00		no				
LR001	Information Technology	Software Licensing/Maintenance Svcs	Other Education		CM	$ -	$ 748.50	$ -							
LR001	Information Technology	Software Licensing/Maintenance Svcs	Other Education		CB	$ -	$ 748.50	$ -							
LR001	Information Technology	Computer/Technology Equipment	Other Education		CI	$ -	$ 145,990.40								
LR001	Information Technology	Computer/Technology Equipment	Other Education		CT	$ 154,000.00	$ -								