



## Annual Integrated Planning Honors for 2026-2027

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### **Describe Department/Unit**

#### **Connection to College Mission**

##### **Honors Program Mission:**

The Honors Program seeks to prepare students for transfer and to heighten students' educational experiences. The Honors Program supports Cerro Coso's mission to provide academic instruction to promote fulfillment of four-year college transfer requirements and encourage degrees. The Honors Program encourages and recognizes students' academic excellence, degree completion, and transfer readiness.

##### **Catalog Description for Honors:**

"The Cerro Coso Honors Program is designed to serve highly motivated students who are interested in a challenging and rewarding academic experience, preparing them for transfer to a four-year college. Honors Program students benefit from priority registration at Cerro Coso, scholarship opportunities, priority admissions at many universities, and other advantages through the Honors Program's transfer agreements with many UC, CSU, and private universities."

##### **Phi Theta Kappa Mission:**

Phi Theta Kappa is an international honors society for community college students. Its mission is to recognize and encourage academic achievement of community college students and provide development opportunities through participation in leadership, honors, service, and fellowship. Phi Theta Kappa supports Cerro Coso's mission to encourage degree completion. Phi Theta Kappa membership is one of the ways students are recognized for their academic excellence at Cerro Coso. Our chapter also offers students opportunities for chapter leadership and community and college service.

##### **Connection to College Mission:**

Both the Honors Program and Phi Theta Kappa support the College's mission to produce and support student success and achievement.

### **Connection to College's Strategic Plan Goals:**

Both the Honors Program and Phi Theta Kappa support the College's third strategic goal, optimize student enrollment and promote Cerro Coso as the higher education option of first choice to potential students throughout our service area, by directly contacting high school students eligible for the Honors Program, offering a \$1000 scholarship to an outstanding incoming student, and showcasing the best Cerro Coso has to offer in a high-end, quality education. The benefits of the Honors Program and Phi Theta Kappa can help draw students to Cerro Coso and make their time here even more advantageous when applying for jobs, scholarships, and transfer.

## **Report on Improvements Made and Gaps Identified in the Prior Year**

### **Student Equity**

#### **Actions Taken**

**Honors Program:** None as no equity gaps were previously identified.

**Phi Theta Kappa:** No student equity data available as PTK membership is by invitation based on students' previous academic achievements.

#### **Gaps Identified**

None

## **Outcomes Assessment**

### **Loop-Back Improvements Made**

**Honors Program:** The single Honors Program PLO was met, no gaps were identified, and so no intervention taken.

The honors courses assessment "Pursued topic(s) of independent research at an upper-division level, working beyond the topic and/or level or non-honors course study" is not assessed by the Honors Program but at the respective courses departmental level.

**Phi Theta Kappa:** No assessments required

### **Schedule of Assessments**

**Pursued topic(s) of independent research at an upper-division level, working beyond the topic and/or level or non-honors course study.**

Not Due to Be Assessed This Year or Last Year

### **Outcomes Assessment: Results of Last Year's Assessments**

### **Outcomes Assessment: Missed Targets**

## **Program Review**

### **Name: Honors Program**

#### **Year of Last Program Review**

Spring 2025

#### **Actions Taken in the Prior Year to Address Strategies**

**Goal 1: Growth of the Honors Program** - Sustain growth of the Program by mailings and informational sessions early in the semester. Counseling made presentations at the high school to recruit students into the Program. One information workshop was conducted in Fall 2024, and unlike previous years' practice, this workshop was opened to all students, and was conducted in-person and via Zoom simultaneously. Over 25 students participated in the event. Our recent outreach to eligible students through targeted emails have resulted in at least 20 students joining the program.

**Goal 2: Consistent Pre-requisite** requiring college-level ENGL C101 for honors courses - This goal was removed since AB 705 regulations now require all students to be placed in ENGL C1000 (which is now the CCN for our ENGL C101).

**Goal 3: Uniform and Appropriate Rigor** - The requirement for a 2,500-word research paper (or equivalent) for all honors classes and contracts is continually being enforced. A member of the Honors Program Committee always reviews research projects in honors contracts before being approved.

## **Strategies Still to be Addressed**

**Goal 1: Sustain program growth** by getting more students through the program - This goal is ongoing and is a multi-year initiative. Current strategies will continue to be implemented. These include mailings, informational workshops, and college-centered outreach activities.

**Goal 3: Uniform and Appropriate Rigor** - This remains unchanged. The requirement for a 2,500-word research paper (or equivalent) for all honors classes and contracts is continually being enforced. A member of the Honors Program Committee will review research projects in honors contracts before being approved.

### **Name:**

**Year of Last Program Review**

**Actions Taken in the Prior Year to Address Strategies**

**Strategies Still to be Addressed**

## **Last Year's Initiatives**

**Name: Honors Program - Continued Growth of the Program**

### **Action Plan**

To increase number of students joining and completing the Honors Program:

- Improve faculty and staff awareness of the Honors Program
- Improve outreach to eligible students

### **Lead Measure of Success**

Increase in number of students participating in the Honors Program, and those graduating with honors.

- Increased in students joining the program from 34 in Spring 2022 to 93 in Spring 2023
- Number of students graduating from the program has increased: 6 in Spring 2022 to 9 in Spring 2023.

## **Lag Measure of Success**

Increased numbers of students joining and graduating from the Honors Program compared to previous years

## **Initiative Status**

In Progress

## **Summarize actions taken on this initiative**

This ongoing initiative has proven successful and will continue to be implemented as needed.

## **Initiatives for Next Academic Year**

### **Sustain program growth**

**Is this a multi-year Initiative?** Y

### **Specific Action Steps to be Taken**

#### **Increase number of students joining and completing the Honors Program**

- Outreach activities to students such as mailings and informational sessions to educate students about the Honors Program and its benefits
- Improve faculty and staff (particularly those from non-IWV campuses and CC Online) awareness of the Honors Program and how honors contracts operate

**Sustain and maintain program rigor** Ensure consistent program rigor by collaborating with faculty who teach honors courses or oversee honors contracts, in alignment with the Honors Program Committee's standards for appropriate and uniform academic challenge

### **Early Observational Data, or "Lead" Measure(s)**

Increase in number of students applying to join the Honors Program.

**Do you request help developing these instruments?** N

## **Institutional Performance Data, or "Lag" Measure(s)**

Increase in number of students joining and graduating from the Honors Program compared to previous years.

## **Person Responsible**

Guck Ooi

## **What unit gap or institutional goal does this address?**

It addresses a strategic plan goal or objective

## **Requested Resources**

No requests found.

## **Faculty Position Requests**

No requests found.

## **Classified Position Requests**

No requests found.

Honors AUP Budget Request Worksheet for FY27

Fund	Org Description	Account Description	Program Description	Activity	Location	2023	2025	2025	2026	2027	Notes	Increase	If requesting increase of %5 or more			
						Adopted Budget	Adopted Budget	Actual Expenses	Adopted Budget	Request			In planning document	Data?	Relevance?	Operational Efficiency?
GU001	CC-Honors Program	Acad Emp - Non-Inst Non Cont	Instnl Support/Academic Admin	CHONOR	CI	\$ 2,000.00	\$ 2,000.00	\$ 10,590.00	\$ 2,000.00	\$ 2,500.00		no				
GU001	CC-Honors Program	Acad Emp - Non-Inst Non Cont	Other Instnl Support Services	CPTK	CI	\$ 9,000.00	\$ 9,000.00	\$ 4,855.16	\$ 9,000.00	\$ 9,500.00		no				
GU001	CC-Honors Program	Non-Inst Supplies & Materials	Instnl Support/Academic Admin	CHONOR	CI	\$ 200.00	\$ 200.00	\$ -	\$ 500.00	\$ 500.00		no				
GU001	CC-Honors Program	Non-Inst Supplies & Materials	Instnl Support/Academic Admin	CPTK	CI	\$ 300.00	\$ 300.00	\$ -	\$ 500.00	\$ 500.00		no				
GU001	CC-Honors Program	Student Travel	Instnl Support/Academic Admin	CPTK	CI	\$ -	\$ -	\$ 121.94	\$ -	\$ -						
GU001	CC-Honors Program	Student Travel	Instnl Support/Academic Admin	CHONOR	CI	\$ 1,500.00	\$ 1,500.00	\$ 714.44	\$ 1,500.00	\$ 1,500.00		no				
GU001	CC-Honors Program	Employee Travel	Instnl Support/Academic Admin	CHONOR	CI	\$ -	\$ 1,000.00	\$ 653.29	\$ 1,200.00	\$ 1,200.00		no				
GU001	CC-Honors Program	Food/Meetings	Instnl Support/Academic Admin	CHONOR	CI	\$ 1,000.00	\$ 1,300.00	\$ 982.01	\$ 1,300.00	\$ 1,500.00		no				
GU001	CC-Honors Program	Food/Meetings	Instnl Support/Academic Admin	CPTK	CI	\$ -	\$ -	\$ 306.70	\$ 400.00	\$ 700.00		no				
GU001	CC-Honors Program	Institutional Dues/Memberships	Instnl Support/Academic Admin	CHONOR	CI	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00		no				