

# **Visual and Performing Arts Department**

## **AUP for Academic Year 2025-2026**

October 2024

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## **Describe Department/Unit**

### **Connection to College Mission**

The mission of the Visual and Performing Arts Department is to provide instruction for the development and nurturing of creative and aesthetic expression necessary for intellectual development through visual and performing arts. This mission dovetails with Cerro Coso Community College's overall mission to create a comprehensive collegiate learning environment, to prepare students for transfer to 4-year institutions, and to serve lifelong learners.

The department's Studio Arts for Transfer and Art History for Transfer degrees prepare students for transfer to the California State University system to earn a baccalaureate in Arts, Studio Arts, Fine Arts, Art History, or Art Education. Upon successful completion of the Studio Arts for Transfer program, students will know how to analyze and interpret the formal, technical, and expressive aspects of a work of art, will be able to use a wide range of materials and means of expression to communicate ideas, and will be able to demonstrate knowledge of the arts through relevant terminology, practices and developments. They will also demonstrate proficiency in basic art production techniques. Students who successfully complete the Art History for Transfer program will know how to analyze and interpret the formal, technical, and expressive aspects of a work of art, will be able to discuss works of art across diverse cultures within historical and social contexts, will be able to analyze and interpret works of art using appropriate terminology and methodologies, and will be familiar with a variety of art production processes. These programs are appropriate for students going on to professional art school, as well as those completing their studies in fine arts, design fields (such as graphic and media arts, industrial and product design), art education, or art therapy.

The Music program of the department offers elective courses in music that serve the development of a traditional liberal arts education and contribute to general education and the honors program.

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## **Report on Improvements Made and Gaps Identified in the Prior Year**

### **Student Equity**

Faculty in the Visual and Performing Arts actively address participation in the arts by people of diverse cultures, ethnicities, genders, ages, and economic statuses. The visual arts, art history, and music are all disciplines in which issues of race, culture and identity are highlighted and emphasized, in both contemporary and historical contexts.

We continue to address the obstacles experienced by socioeconomically disadvantaged students through a variety of means, such as adopting less expensive and older edition of seminal and authoritative textbooks, and looking into newer editions of OER textbooks. Primarily, though, we support our students by utilizing the bulk of our budget to provide them with necessary supplies that they would, in most other higher education environments, be required to purchase themselves, or to which they would otherwise not have access. The amount of money that we save students in this regard is significant.

No significant gaps appeared in regard to the ethnicities, genders, ages, or economic groups represented in the data from 2023-24.

### **Outcomes Assessment: Loop-Back Improvements Made**

#### **Actions taken in the prior academic year**

Our SLOs continue to be met in both Art and Music categories.

## Outcomes Assessment: Results of Last Year's Assessments

No planned assessments this year.

Target Met?

Did Not Assess

## Outcomes Assessment: Missed Targets

## Outcomes Assessment: Schedule of This Year's Assessments

No planned assessments this year.

## Program Review

### Art History

Year of Last Program Review:

2021

**Actions Taken in the Prior Year to Address Strategies:**

The department has discussed and identified opportunities for more curricula in Art History, addressing a wider range of artistic and cultural perspectives in preparation for developing two additional courses. Some current areas of underrepresentation within courses are Oceanic, African, and Indigenous North and South American groups. These courses can be taught in various modalities with the potential to expand the current Art History Degree for Transfer presence on the California Virtual Campus – Open Educational Initiative.

**Strategies Still to be Addressed:**

Faculty will create additional Art History curriculum to fill existing cultural gaps.

### Studio Arts

Year of Last Program Review:

2019

**Actions Taken in the Prior Year to Address Strategies:**

VPA continues to offer a regular schedule of studio art courses at the Tehachapi campus; these efforts are ongoing. However, the department has not yet resolved its inability to expand the schedule in Tehachapi to include all the courses required for degree completion due to space limitations at the campus.

VPA has continued to offer the four courses designed to address the needs of our lifelong learner populations. All of these courses have been offered, with successful responses from the community. These four classes are being offered regularly at IWV. Three of the classes are offered regularly at Tehachapi and one of the classes is offered regularly at Bishop and Mammoth.

**Strategies Still to be Addressed:**

The department will decide whether or not to expand the slate of courses at the Tehachapi campus based on the outcome of current discussions for a more permanent site and the ability to purchase the necessary equipment.

## Last Year's Initiatives

### Advanced Learning Initiative

Six Advanced Learning Initiative courses, made up of four studio arts and two music courses, have been developed to support lifelong learning. Of these 800 level courses, four studio arts and one of the music courses have been offered regularly at IWV. Three of the studio arts courses are offered at the Tehachapi campus; and one of the studio arts and one of the music courses have been offered at the Bishop and Mammoth campuses. All courses have significant interest and registration leading to waitlisted students.

### Gallery Plan

The planning of shows is an ongoing endeavor with a new installation currently being exhibited and shows have been planned for the coming year. There is also potential to have events that coincide with other local art related events to expand our presence in the IWV community.

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## Reminder of Initiatives for the Current Year

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#### Advanced Learner Initiative

#### Build and Improve Labs

#### Gallery Plan

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## Plan Initiatives for Next Year

### Initiatives for Next Academic Year

#### Advanced Learner Initiative

##### Is this part of a multiyear initiative?

Yes

##### Specific Action Steps to be Taken:

Maintain a consistent offering of the six Advanced Learner Initiative courses that have been developed.

##### Early Observational Data, or "Lead" Measure(s):

Early data taken from enrollment numbers indicate that the courses we have developed and offered to our lifelong learner community has increased this population significantly.

##### Does the department request help developing these instruments?

No

##### Institutional Performance Data, or "Lag" Measure(s):

See enrollment for the 800 series courses offered in Studio Arts and Music.

**Person Responsible:**

Faculty Chair

**Unit gap or institutional goals addressed:**

It addresses a 2- or 5- year program review strategy

**Build and Improve Labs**

**Is this part of a multiyear initiative?**

Yes

**Specific Action Steps to be Taken:**

Request of funds to improve equipment at all of the campus sites to replace aging and nonfunctional equipment at IWV, Bishop and Mammoth as well as completing the establishment of functional studios in Tehachapi.

**Early Observational Data, or "Lead" Measure(s):**

Attain more equipment to increase lab efficiency in Tehachapi including assurance that proper electrical infrastructure will be in place to run equipment and dedicated lab space for the studio art classes will be provided.

At IWV, equipment has to be replaced as it not only runs its own courses for degree and general education completion, but it also provides materials for the other Cerro Coso campuses which increases the wear and tear on equipment.

**Does the department request help developing these instruments?**

Yes

**Institutional Performance Data, or "Lag" Measure(s):**

**Person Responsible:**

Faculty Chair

**Unit gap or institutional goals addressed:**

It addresses a 2- or 5- year program review strategy

**Gallery Plan**

**Is this part of a multiyear initiative?**

Yes

**Specific Action Steps to be Taken:**

Maintain a schedule of gallery exhibitions that allow students an opportunity to view art from a larger art production area, like Los Angeles. Encourage attendance from the local community. Request an increase in the art budget to pay for the costs of putting on gallery exhibitions

**Early Observational Data, or "Lead" Measure(s):**

The department has organized a gallery schedule and is requesting a budget increase to cover these expenses.

**Does the department request help developing these instruments?**

Yes

**Institutional Performance Data, or "Lag" Measure(s):**

The gallery shows continue to be well publicized and attended by students and the IWV community at large.

**Person Responsible:**

Faculty Chair and Dean

**Unit gap or institutional goals addressed:**

It addresses a 2- or 5- year program review strategy

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## Evaluate Resource Needs

### Facilities

Retractable curtains or shades in all IWV lab spaces, but particularly within the 2D lab. If curtains are not an option having a media cart in the 2D and Ceramics lab would alleviate the light pollution issues of using a projector.

Continued improvements (tools, materials, equipment) to the Tehachapi lab environments, in particular, establishing a ceramic lab that includes an exterior kiln cover, electrical for existing equipment, and a designated damp room upon relocation of the campus. Also, supporting the other course offerings through dedicated lab space for other face-to-face studio classes in Tehachapi and access to designated storage space for course materials/supplies.

Continued updates and improvements to ageing infrastructure (tools, materials, and equipment) in all campus (IWV, Bishop and Mammoth) art lab environments, in particular, the purchase of more throwing wheels to increase the equitable access to equipment available to students.

Replacement and acquisition of new equipment to replace broken equipment, such as the CNC plasma table, which aids in the efficient production of metal art at the IWV campus; which includes the completion of larger scale projects like the fence panel project.

### Information Technology

Media Carts for the 2D and ceramics labs.

### Marketing

Support from the Director of Communication and Community Relations in promoting gallery exhibitions and to gain exposure for our programs.

### Professional Development

No specific need has been identified, as each faculty member participates in individual enrichment activities and practices in their field.

### Other Needs

The VPA requires the job descriptions for its Teaching Assistant and Lab Technician positions to be revised to more accurately reflect the duties associated with each position, and the skills required for each.

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## **Staffing Requests**

### **1000 Category - Certificated Positions**

### **2000 Category - Classified Staff**

#### **VPA TA/ Lab Tech Position**

**Location:**

Ridgecrest/IWV

**Salary Grade:**

**Number of Months:**

**Number of Hours per Week:**

**Salary Amount:**

**Justification:**

This is a replacement for a currently unfilled position. The VPA department as a whole does not have the necessary support for running labs, equipment maintenance and other instructional support activities. This impacts students' and instructors' classroom experiences, as well as community activities such as art gallery shows and other art events. Having not found a candidate over the last year, the goal is to create a new position that more accurately outlines the support needs of the Art Department and its lab spaces. This request is ongoing due to the length of the process to get the new position approved. In order to maintain our current course offerings and grow the department this support position is essential. The duties are currently being fulfilled by faculty with the bulk of the responsibility for these duties being placed on the faculty of IWV. The work is accomplished outside of regular faculty duty hours.

AUP Budget Worksheet for VPA - FY25

Fund	Org Description	Account Description	Program Title	Activity	Location	2024	2024	2025	2025	Notes	Increase?	In planning document	Data?	If requesting increase of %5 or more		Operational Efficiency?
						Adopted Budget	Actual Expenses	Adopted Budget	Request					Relevance?	Relevance?	
GU001	Visual & Perf Arts Departn	Acad Emp - Non-Inst Non Cost	Instnl Support/Academic Admin		CI	\$ -	\$ 19,990.00	\$ -	\$ -	5% increase to cover ongoing maintenance of aging equipment by faculty.		AUP				
GU001	Visual & Perf Arts Departn	Non-Inst Supplies & Materials	Art (Painting, Drawing, Sculpture)		CI	\$ 4,000.00	\$ 3,979.21	\$ 4,400.00	\$ 4,620.00							
GU001	Visual & Perf Arts Departn	Non-Inst Supplies & Materials	Art (Painting, Drawing, Sculpture)		CM	\$ 300.00	\$ -	\$ 330.00	\$ 500.00							
										Increased repair costs of existing lab equipment and of new lab equipment due to the new 800 series course being run every semester at the Mammoth campus. Increased use of equipment will increase repair and equipment costs as the department provides supplies and lab equipment for the two campuses (Bishop and Mammoth) concurrently. As opposed to moving equipment and supplies back and forth from Mammoth to Bishop. This is inline with the college's goal of removing costs to students and increasing enrollment at both campuses. This amount will better align with actual costs.		AUP	Moving equipment between the two campuses causes damage to the equipment increasing repair costs for the department and labor for M&O. The 800 series ceramics course is currently being offered every semester as an alternative to community ed.	Transporting equipment causes damage to equipment and increases labor for M&O. In addition, Ceramics can only be offered at one campus at a time. This increase will allow courses to be offered at both campuses.	By not transporting the equipment and increasing course offerings the department more efficiently uses funds to maintain equipment that is being used by students every semester.	
GU001	Visual & Perf Arts Departn	Non-Inst Supplies & Materials	Art (Painting, Drawing, Sculpture)		CT	\$ 800.00	\$ 119.04	\$ 880.00	\$ 1,200.00	Increased costs of mainting existing lab equipment and the aquisition of new lab equipment for the dedicated lab spaces at the new campus site in Tehachapi. Actual expenses are not correct as a replacement set of heating elements for the kiln in Tehachapi last year was over \$900 dollars.		AUP	Actual expenses for maintaining current lab equipment exceeds this budget item. An increase will allow for the costs to be covered by the Tehachapi non-instructional funds.	The kiln in Tehachapi requires continuous maintenance including the purchase of new kiln shelves over the next few years which will exceed the current budget.	The purchase of higher quality kiln shelves that are more durable will replace currently broken shelves and will reduce labor spent on maintaining the shelves.	
GU001	Visual & Perf Arts Departn	Non-Inst Supplies & Materials	Art (Painting, Drawing, Sculpture)		CB	\$ 300.00	\$ 424.79	\$ 330.00	\$ 500.00	Increased repair costs of existing lab equipment and of new lab equipment due to the new 800 series course being run every semester at the Mammoth campus. Increased use of equipment will increase repair and equipment costs as the department provides supplies and lab equipment for the two campuses (Bishop and Mammoth) concurrently. As opposed to moving equipment and supplies back and forth from Mammoth to Bishop. This is inline with the colleges goal of deferring costs from students and increasing enrollment at both campuses. This amount will better align with actual costs.		AUP				
										Maintains gallery exhibition schedule.		AUP				
										5% increase to cover ongoing efforts to deliver supplies and inspect facilities.		AUP				
GU001	Visual & Perf Arts Departn	Employee Travel DO	Art (Painting, Drawing, Sculpture)		CT	\$ 500.00	\$ 82.54	\$ 500.00	\$ 550.00	This 5% increase includes the costs of student field trips to museums in LA once a year and allows the department chair to travel to the various campuses sites.		AUP				
GU001	Visual & Perf Arts Departn	Employee Travel DO	Art (Painting, Drawing, Sculpture)		CB	\$ 200.00	\$ -	\$ 200.00	\$ 210.00	5% increase to cover ongoing efforts to deliver supplies and inspect facilities.		AUP				
		Employee Travel DO	Art (Painting, Drawing, Sculpture)		CI				\$ 550.00	IWW was not allotted a travel budget which covers the cost of transportation of supplies, materials, and repairs to equipment to the outlying campuses. This also includes the costs of student field trips to museums in LA once a year from IWW. The cost of travel this year will be taken other funds and IWW would like to reestablish the use of its own travel funds.		AUP	No travel funds were allotted IWW this year. The costs for travel will be taken from other funds. Which will reduce the available travel funds for other campuses.	Funds are needed for travel at IWW to support other campus sites such as bringing supplies and repairing equipment. These funds also support student field trips to Museums in LA. Givening exposure to art students of the larger art world.	Designating travel funds to IWW will ensure continued ability to to deliver materials, repair equipment, and student field trips.	
LR001	Visual & Perf Arts Departn	Inst Supplies & Materials	Music		CI				\$ 500.00	The desire has been expressed by the the Vice President of Finance to establish funds for music that covers instructional costs, such as sheet music. This has been traditionally covered out of instructional funds from the IWW. This amount is calculated by established costs for the music program.		AUP				
										The goal of the department is to grow the course offerings in music. This would estblish funds specifically to support the added courses.		AUP				
LR001	Visual & Perf Arts Departn	Inst Supplies & Materials	Art (Painting, Drawing, Sculpture)		CB	\$ 1,700.00	\$ -	\$ 1,870.00	\$ 1,963.00	5% increase due to the new 800 series course being run every semester at the Mammoth campus. Increased costs as the department provides supplies for the two campuses (Bishop and Mammoth) concurrently. As opposed to moving supplies back and forth from Mammoth to Bishop. This is inline with the colleges goal of removing barriers to students and increasing enrollment at both campuses.		AUP				
LR001	Visual & Perf Arts Departn	Inst Supplies & Materials	Art (Painting, Drawing, Sculpture)		CM	\$ 1,700.00	\$ 426.32	\$ 1,870.00	\$ 1,964.00	5% increase due to the new 800 series course being run every semester at the Mammoth campus. Increased costs as the department provides supplies for the two campuses (Bishop and Mammoth) concurrently. As opposed to moving supplies back and forth from Mammoth to Bishop. This is inline with the colleges goal of removing barriers to students and increasing enrollment at both campuses.		AUP				
LR001	Visual & Perf Arts Departn	Inst Supplies & Materials	Art (Painting, Drawing, Sculpture)		CT	\$ 2,800.00	\$ 4,386.47	\$ 3,080.00	\$ 3,234.00	5% increase due to the increased costs in supplies and shipping as the department provides supplies for students. This is inline with the colleges goal of deferring costs from students and reducing barriers.		AUP				
LR001	Visual & Perf Arts Departn	Inst Supplies & Materials	Art (Painting, Drawing, Sculpture)		CL	\$ -	\$ 3,780.19	\$ -		Part of CI Instructional Funds						
LR001	Visual & Perf Arts Departn	Inst Supplies & Materials	Art (Painting, Drawing, Sculpture)		CI	\$ 17,000.00	\$ 14,219.22	\$ 18,700.00	\$ 22,440.00	20% increase due to the new 800 series course being run every semester at the Mammoth campus, increased enrollments at IWW, Tehachapi, Bishop, and online. This covers increased cost of goods and shipping as the department provides clay for all campuses (Bishop, Mammoth, IWW, and Tehachapi) concurrently. Shipping has doubled in the years since Covid for raw clay materials. This increase also includes the costs of running additional sections of studio classes online. All the materials for almost 300 online students are paid for out of this budget item. This is inline with the college's goal of removing costs to students and increasing enrollment.		AUP	The department has increased its studio course offerings online and onground by almost 30% over the past year. Requiring an increase in funds to support these classes. IWW provides clay for all campuses and rising shipping costs and added classes have created the need for increased funds.	The departments mission of growth coupled with removing costs from students requires an increase in funds to bear the supply costs for the additional the additional studio classes being in studio course offerings, particularly the added run onground and online.	The department providing student materials alligns with the college's mission of removing barriers for students. An increase in funds supports the increase in studio course offerings, particularly the added ceramics courses and added online courses.	
LR001	Visual & Perf Arts Departn	Non-Inst Supplies & Materials	Art (Painting, Drawing, Sculpture)		CT	\$ -	\$ 336.03									
LR001	Visual & Perf Arts Departn	Non-Inst Supplies & Materials	Art (Painting, Drawing, Sculpture)		CI	\$ -	\$ -									

Resource Requests			description/explanation	In planning document	Data?	Relevance?	Operational Efficiency?
Type of request	Time or ongoing?	Requested amount					
Marketing	ongoing	\$ 1,000.00	hardcopy marketing materials and social promotion	AUP	The Office of Instruction has told us to ask for \$1000.	hasn't been done before and this will support enrollment management	Allows for the marketing of courses to the community and students through materials that can be distributed at community and college events.
Facilities		unknown	Kiln cover, electrical, and damp room for the new campus site in Tehachapi.	AUP	Protects existing equipment and builds out lab space in new facility.	The Tehachapi campus is moving.	Protecting equipment avoids damage to existing equioment and costly repair or replacement.