

Child Development Center Department

AUP for Academic Year 2025-2026

November 2024

Describe Department/Unit

Connection to College Mission

The primary mission of the Cerro Coso Community College Child Development Centers (CDC's) is to serve the children, families, college students, faculty staff and community members in the areas of Ridgecrest and California City with exemplary child development centers. The centers prioritize meeting the needs of the diverse population of Cerro Coso families with the greatest need. The CDC serves as a lab school for students in the Child Development and other programs to observe models based on current child development research and theories in action, with hands on experience. We accomplish this mission by providing high quality, professional care and education in a safe, healthy, nurturing, active learning environment, along with extensive family engagement and collaboration to ensure holistic support.

Report on Improvements Made and Gaps Identified in the Prior Year

Student Equity

The center continues to hire student workers from diverse backgrounds.

The CDC currently has 16.49% of children enrolled with an IEP/IFSP.

62.22% of children enrolled at the CDC-IWV campus have one or more parent/guardians currently enrolled at Cerro Coso Community College.

100% of children enrolled are under 100% of the 2021 State Median Income level (SMI) from the CA Department of Finance (DOF).

38% of children enrolled at the CDC's are of Hispanic ethnicity. IWV CDC has 46% and Cal City CDC has 24%.

Children enrolled at the centers identify in the following racial categories:

American Indian or Alaskan Native- 11%

Black or African American-38%

Native Hawaiian or Other Pacific Islander- 2%

Asian -4%

White -61%

Outcomes Assessment: Loop-Back Improvements Made

Actions taken in the prior academic year

Internet and phone lines that are part of KCCD network have been installed at the Heather Ave. Cal City site.

All CDC sites have been successful in enrolling children with IEP/IFSP's.

Family meetings have had over 25% of family attendance through out the year.

Outcomes Assessment: Results of Last Year's Assessments

Outcomes Assessment: Missed Targets

Outcomes Assessment: Schedule of This Year's Assessments

Program Review

Child Development Center

Year of Last Program Review:

Pending review

Actions Taken in the Prior Year to Address Strategies:

Strategies Still to be Addressed:

Last Year's Initiatives

The Importance of Play

Several staff meetings have focused on Learning through Play and the importance of play within a classroom environment. Discussions have centered around the pedagogy of learning through play. Staff have been surveyed to determine their understanding and their professional development needs on this topic.

Inclusion

Teaching team participated in Inclusion Works! training via the CDSS video streaming service. Robust discussion was had during the training to identify what we currently do and what we could expand on.

We have been able to hire additional student workers to support classrooms and children with IEP/IFSP's.

CDC Safety

Overall safety protocols have not been developed.

CDC management have created a unique code word that indicates security needs to be called. Staff have been trained on what to do when that word is said.

Reminder of Initiatives for the Current Year

Reminder of Initiatives for the Current Year

Nothing to report.

Plan Initiatives for Next Year

Initiatives for Next Academic Year

CLASS assessment

Is this part of a multiyear initiative?

Yes

Specific Action Steps to be Taken:

Teaching team will become more familiar with CLASS and CLASS environment tools.

Program management will become reliable raters in order to assess classrooms in the agency.

Early Observational Data, or "Lead" Measure(s):

Evidence of CLASS will be observed throughout the daily interactions with children and classroom staff.

Does the department request help developing these instruments?

No

Institutional Performance Data, or "Lag" Measure(s):

Classrooms will be assessed and scores will be the appropriate range.

Person Responsible:

Jessica Krall

Unit gap or institutional goals addressed:

It addresses a Strategic Plan goal or objective (reminder to the right)

Agency wide compliance

Is this part of a multiyear initiative?

Yes

Specific Action Steps to be Taken:

Processes and procedures will be streamlined agency wide. The same enrollment/data management software will be utilized to allow for all sites to view enrollment data.

Early Observational Data, or "Lead" Measure(s):

CDC forms agency wide will be the same and consistent throughout the agency.

Does the department request help developing these instruments?

No

Institutional Performance Data, or "Lag" Measure(s):

All Contract reviews will be passed with a 0 error rate. All sites will utilize the same forms, documents and process in regards to enrollment and meeting CDE/CDSS contracts.

Person Responsible:

Jessica Krall & Tiffany Robertson

Unit gap or institutional goals addressed:

It addresses a Strategic Plan goal or objective (reminder to the right)

Evaluate Resource Needs

Facilities

During periods of rain, the front walkway of the IWV center floods making the only accessible entry point the stairs (which themselves pool water). The walkway is in need of adequate drainage to reduce the safety hazards and ADA compliance for individuals who may not be able to use the stairs.

The IWV Child Development Center Parking sign is low to the ground and hard to see. It is easily missed which leads to community parking when attending events held in the desert such as track meets.

Heather Ave. site needs evacuation plans and evacuation meeting spot signage.

Counter tops and laminate windowsills throughout the IWV CDC are in need of repair/replacement.

A chemical dispenser needs to be installed at the Cal City site. Currently staff mix all chemicals by hand which is not always the accurate water to chemical mix.

Room A needs ceiling tile (that was damaged from rain) replaced.

The carpet at the Heather Ave. site in Cal City needs to be replaced.

The locks at the Heather Ave. site in Cal City need to be rekeyed.

Information Technology

Marketing

Professional Development

Other Needs

Staffing Requests

1000 Category - Certificated Positions

2000 Category - Classified Staff

Department Assistant III

Location:

Ridgecrest/IWV

Salary Grade:

38

Number of Months:

12

Number of Hours per Week:

25

Salary Amount:

Justification:

1. Current staff do not have the time or ability to perform the tasks required.
2. The CDC needs someone to assist with PO's, enrollment of children, maintaining records for state reporting and overall assisting the department.
3. no
4. Currently the Program Director is performing these tasks with the assistance of the Student Service VP's administrative assistant.