

# Child Development Center Department AUP for Academic Year 2023-2024 November 2022

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## Describe Department/Unit

### Connection to College Mission

The primary mission of the Cerro Coso Community College Child Development Centers (CDC's) is to serve the children, families, college students, faculty staff and community members in the areas of Ridgecrest and California City with exemplary child development centers. The centers prioritize meeting the needs of the diverse population of Cerro Coso families with the greatest need. The CDC serves as a lab school for students in the Child Development and other programs to observe models based on current child development research and theories in action, with hands on experience. We accomplish this mission by providing high quality, professional care and education in a safe, healthy, nurturing, active learning environment, along with extensive family engagement and collaboration to ensure holistic support.

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## Report on Improvements Made and Gaps Identified in the Prior Year

### Student Equity

The CDC has maintained steady employment of male student workers.

Enrollment documents have been translated into Spanish for families.

Supporting Multi Language learners in everyday instruction.

Supporting the CDE's requirement to serve an increasing population of students(children) with an identified IEP/IFSP. The goal is 10% of the student population will be special needs. Current staffing patterns & funding do not allow for additional staff support to assist in meeting this goal.

### Outcomes Assessment: Loop-Back Improvements Made

#### Actions taken in the prior academic year

Desired Results annual family surveys reported that approximately 50% of families were only satisfied with the following indicators

\*interaction with other parents

\* how program staff communicate with you

PAC (Parent Advisory Committee meetings) were held on a more consistent basis with families being able to interact with others. A follow up survey was sent to a population of families to identify what communication needs they preferred.

## **Outcomes Assessment: Results of Last Year's Assessments**

## **Outcomes Assessment: Missed Targets**

## **Outcomes Assessment: Schedule of This Year's Assessments**

## **Program Review**

### **Child Development Center**

**Year of Last Program Review:**

In Progress

**Actions Taken in the Prior Year to Address Strategies:**

**Strategies Still to be Addressed:**

## **Last Year's Initiatives**

### **Support of the CHDV department in permit pilot**

Staff supported all students by partnering in virtual practicum placements along with allowing for virtual observations as needed.

### **Implementation of Changes**

The CDCs have remained diligent in following all updated guidance related to COVID and Early Learning Programs.

Staff have been attending all webinars/trainings related to the updated guidance set forth by various funding agencies in order to gain an understanding of needed changes.

Staff are involved in CDE focus groups to discuss current and upcoming state regulated implementations.

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## **Reminder of Initiatives for the Current Year**

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**Keeping up with changes**

**Parent Education**

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## **Plan Initiatives for Next Year**

### **Initiatives for Next Academic Year**

#### **The Importance of Play**

**Is this part of a multiyear initiative?**

Yes

**Specific Action Steps to be Taken:**

Staff will do a deep dive into play based curriculum allowing them to be well versed in the explanation of its importance to stakeholders (families, administrators, state analysts).

**Early Observational Data, or "Lead" Measure(s):**

Learning through play will be observed in all classrooms.

**Does the department request help developing these instruments?**

No

**Institutional Performance Data, or "Lag" Measure(s):**

Stakeholders will understand why a play based curriculum/pedagogy is important and how it links to college and career readiness.

**Person Responsible:**

Jessica Krall

**Unit gap or institutional goals addressed:**

It addresses a gap in student equity

**Inclusion**

**Is this part of a multiyear initiative?**

Yes

**Specific Action Steps to be Taken:**

In depth training will be provided to staff with a focus on creating an inclusive classroom.

Support staff will be in classrooms to assist children in meeting IEP/IFSP goals.

**Early Observational Data, or "Lead" Measure(s):**

CDC staff will be a part of the IEP team to understand what goals the children have and ensure the learning environment address the goals.

**Does the department request help developing these instruments?**

**Institutional Performance Data, or "Lag" Measure(s):**

Classrooms at the CDCs will show full inclusion with children meeting IEP/IFSP goals.

**Person Responsible:**

Jessica Krall and Tiffany Robertson

**Unit gap or institutional goals addressed:**

It addresses a gap in student equity

**CDC Safety**

**Is this part of a multiyear initiative?**

Yes

**Specific Action Steps to be Taken:**

Safety protocols specific to the CDCs will be created.

All staffing will be aware and able to implement protocol steps in a timely fashion.

**Early Observational Data, or "Lead" Measure(s):**

Staff will not show confusion or hesitation on protocol steps to be taken.

**Does the department request help developing these instruments?**

No

**Institutional Performance Data, or "Lag" Measure(s):**

A working CDC safety plan is followed at all sites.

**Person Responsible:**

Jessica Krall

**Unit gap or institutional goals addressed:**

It addresses a Strategic Plan goal or objective

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## Evaluate Resource Needs

### Facilities

During periods of rain, the front walkway of the IWV center floods making the only accessible entry point the stairs (which themselves pool water). The walkway is in need of adequate drainage to reduce the safety hazards and ADA compliance for individuals who may not be able to use the stairs.

The IWV Child Development Center Parking sign is low to the ground and hard to see. It is easily missed which leads to community parking when attending events held in the desert such as track meets.

Heather Ave. site needs evacuation plans and evacuation meeting spot signage.

Counter tops and laminate windowsills throughout the IWV CDC are in need of repair/replacement.

## **Information Technology**

Explore cost saving options for telephone/internet services at the Cal City CDC.

## **Marketing**

## **Professional Development**

Teaching staff must complete 21 hours of annual professional development to comply with QRIS and permit renewal requirements. Staff will be informed of appropriate training that allow them to stay abreast of the latest in Early Childhood Theory and pedagogy on a continues basis. A professional development plan will be made with each individual staff.

## **Other Needs**

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## **Staffing Requests**

### **1000 Category - Certificated Positions**

### **2000 Category - Classified Staff**