

# Child Development Center Department

## AUP for Academic Year 2021-2022

October 2020

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### Describe Department/Unit

#### Connection to College Mission

The primary mission of the Cerro Coso Community College Child Development Centers (CDCs) is to serve the children, families, college students, faculty staff and community members in the areas of Ridgecrest and California City with an exemplary child development centers. The centers prioritize meeting the needs of the diverse population of Cerro Coso families with the greatest need. The CDC serves as a lab school for students in the Child Development and other programs to observe models based on current child development research and theories in action, with hands on experience. We accomplish this mission by providing high quality, professional care and education in a safe, healthy, nurturing, active learning environment, along with extensive family engagement and collaboration to ensure holistic support.

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### Report on Improvements Made and Gaps Identified in the Prior Year

#### Student Equity: Actions Taken

The challenges of 2020 highlighted the need for our centers to rethink the way information is dispensed/distributed to families. The main challenge, COVID-19, led to the immediate obligation to provide curriculum to all students in ways that met their family's needs. This obligation led to the implementation of Zoom meetings, Google classrooms, and Remind app. Lessons plans were delivered to families digitally, while activity packets were available for curbside pickup. This allowed children to continue to foster the relationships with their teacher while providing the families with activities for not only the child attending the program but the whole family. Lessons and activities were packaged in a manner that families were not required to purchase any materials.

#### Student Equity: Gaps to be Addressed

##### No Gap Identified

##### Gap Identified:

Enrollment of children with Special Needs, IFSP's, & IEP's has increased the need for training for all center staff. Trainings are essential, as we assist children with differing abilities to thrive within our center. Trainings will provide strategies and techniques that will assist center staff in creating developmentally appropriate expectations. Additional planning time is necessary for the implementation of new strategies and techniques.

#### Outcomes Assessment: Actions Taken

##### Actions taken in the prior academic year

The Heather Ave site's parking lot was repaved, and the interior was updated.

Implementation of the Remind platform allowed for conveying information immediately with families.

## Outcomes Assessment: Gaps to be Addressed

### Program Review: Actions Taken

### Annual Planning: Actions Taken

#### Continuation of QRIS grant

The Center was prepared to be rated for FY 2019/2020. CLASS assessment was conducted, and the necessary paperwork was submitted for review by the IWV site. Center was notified in April 2020 that ratings were canceled for the year due to COVID-19. The initial QRIS grant has sunset and Kern Early Stars is implementing a new QCC Partnership Grant (FY2020-2023) with its current and new sites. This includes a change to the rating schedule. The Center's previous 4-star rating requires the Center's to be rated every 5 years instead of yearly.

#### The Cerro Coso Community College Child Development Center Does exist

The Center has been represented at College events as well as community events. Students are being referred to the CDC's when they are meeting with campus staff and mention a need for childcare.

#### ASQ Completion

The Child Development Center Staff have become familiar with the ASQ's and are completing the ASQ's in a timely manner. The return rate for families is 100%. There is an ebb and flow in the overall rating of children.

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## Review of Current Year Initiatives

### Reminder of Initiatives for the Current Year

#### Integrating Earlier success

#### Family communication

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## Plan Initiatives for Next Year

### Initiatives for Next Academic Year

#### Support of the CHDV department in permit pilot

Is this part of a multiyear initiative?

Yes

#### Specific Action Steps to be Taken:

The Child Development Center will support the CHDV department as they participate in the pilot program for the California Early Childhood Education Teaching and Administrator Performance Expectations pilot program. The pilots represent an exciting opportunity for programs to organize and coalesce around a common, manageable set of statewide competency expectations for the workforce in a way that still allows programs to arrange their curriculum, instruction, and fieldwork (including practicum) experiences for candidates to fit their own local situation and context.

#### Lead Measure of Success:

All center teachers will be understand the change that is occurring and become familiar with the TPE's. We will work with the CHDV faculty to ensure we are aligned in teaching best practices to CHDV students.

**Are any of the lead measures identified above lacking assessment instruments?**

No

**Does the department request help to develop these instruments?**

No

**Lag Measure of Success:**

Center teachers will be able to assist CHDV practicum students with guidance and direction to achieve the skills needed to show competency in each expectation.

**Person Responsible:**

All classroom teachers and Jessica Krall

**Other**

It aligns with a CHDV department initiative.

**Which strategic goal does this initiative address?**

Goal 1: Maximize Student Success

**Implementation of Changes**

**Is this part of a multiyear initiative?**

Yes

**Specific Action Steps to be Taken:**

Respond timely to all of the upcoming guidance, changes and modifications that will fundamentally impact the way the centers enroll, assess and operate in order to maintain compliance with all relevant guidelines and requirements for the operation of the centers. This includes the roll out of California's Master Plan for Early Learning and Care along with changes to the Department of Education contracts and updates to centers functions after COVID.

**Lead Measure of Success:**

As new guidance is out, the Centers will be able to address and comply with new regulations while carrying out our mission.

**Are any of the lead measures identified above lacking assessment instruments?**

No

**Does the department request help to develop these instruments?**

No

**Lag Measure of Success:**

The Centers will be fully operational and in complete compliance with all new regulations.

**Person Responsible:**

Jessica Krall

### **Other**

Enables the Centers to maintain compliance with all forthcoming regulations.

**Which strategic goal does this initiative address?**

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## **Evaluate Resource Needs**

### **Facilities**

AT IWV:

There is still an issue of security at the front door and the front office being hidden from the lobby. There needs to be staff at the front desk or some other locking mechanism that allows only those who are supposed to be at the center in the center when children are present.

The parking lot does not have painted parking lot stalls or colored curbs indicating temporary parking for drop off and pick up.

While there is parking lot lights, there is a lack of lights upon exiting the Center. Due to shape of the outside foyer this creates a darker area and increased concern for safety at night.

The preschool has lost 90% of its shade as trees were removed from the yard. Shade need to be replaced.

The fencing at all three centers needs to be tightened. Privacy slats at IWV need to be replaced.

RPU:

The outside vent coverings need to be secured appropriately.

The carpet is starting to bunch in spots.

### **Information Technology**

IWV:

The Child Development Center classrooms need to have strong enough WIFI for the CHDV department Swivl classroom video tools to work.

The classroom phones need to be in working order in for emergency notifications and emergency use.

RPU:

The site needs WIFI access in order to utilize the assessment tools and complete required paperwork.

### **Marketing**

Advertising materials specific for the sites need to be created and developed to meet the clients of the communities they serve.

Marketing materials that can be given out at events need to be created and purchased.

## **Professional Development**

Staff will need to become familiar with any new requirements that the Teacher Commission puts out regarding the requirements for renewal of permits.

Staff will continue to take advantage of the multitude of free online webinars available.

Staff will be share what they have learned with others as they each plan mini trainings based on the trainings they have taken.

## **Research and Data**

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## **Staffing Requests**

**1000 Category - Certificated Positions**

**2000 Category - Classified Staff**