

Child Development Center Department

AUP for Academic Year 2020-2021

October 2019

Describe Department/Unit

Connection to College Mission

The mission of the Cerro Coso Child Development Center/ Lab School is to provide an exemplary child development model based on current child development research. The program is responsive to the needs of the community with priority enrollment given to students of Cerro Coso Community College. We provide college students in several disciplines including child development, the opportunity to observe current child development theories in action. We provide CHDV practicum students and student employees the opportunity to gain hands on experience in the field. We provide support and encouragement to families in a respectful manner as they continue in their academic endeavors.

Report on Improvements Made and Gaps Identified in the Prior Year

Student Equity: Actions Taken

The Child Development Center continues to hire student employees and staff that represent a diverse population. We have invited families to share their home culture with us.

The Department has held training's regarding presenting developmentally appropriate academics for children while maintaining a play based philosophy in order to provide greater appeal to families of children age 3-5.

Student Equity: Gaps to be Addressed

No Gap Identified

Gap Identified:

While the children and staff in the classrooms at the centers remain diverse due to ethnicity, the materials in the classrooms reflecting diversity remain stereotypical and do not do a thorough job of portraying appropriateness.

No Gap Identified

Gap Identified:

70% of the children enrolled at the Centers live in non-traditional homes (nuclear families with 2 parents).

Outcomes Assessment: Actions Taken

Actions taken in the prior academic year

The Centers used QRIS grant monies to rebuild playground fall zone borders and to purchase new wood chips for the fall zones.

The managers were able to attend the CA CSEFEL symposium bringing back more intensive teaching pyramid tools to use in the classrooms.

Staff have received further technical assistance training in the area of ASQ assessments.

Outcomes Assessment: Gaps to be Addressed

Program Review: Actions Taken

Child Development Center

Year of Last Program Review:

None

Actions Taken in the Prior Year to Address Strategies:

The program review is still in process for the first time.

Strategies Still to be Addressed:

Annual Planning: Actions Taken

Continuation of QRIS grant

Currently all 3 Cerro Coso Child Development Centers have a 4- star ranking. Both California City sites received their latest ranking in June 2019. The IWV received it's latest ranking in June 2018 and is just entering a ranking year for 19-20.

Maintaining FTE's

Our FTE's have been steady. Most of the classrooms have waiting lists for care. The Center was self-sufficient in the 18-19 year.

Contract Monitoring Review

Our Contract Monitoring Review was scheduled and postponed two times by the Department of Education. It was recently rescheduled for the first week in November 2019.

Connected, Directed and Focused

The Center has been able to direct students to various departments at the college. We still need to work with the different departments to create a one page reference fact sheet that informs us of services provided by each department, who the contact is and any other pertinent information.

Review of Current Year Initiatives

Reminder of Initiatives for the Current Year

Continuation of QRIS grant

The Cerro Coso Community College Child Development Center Does exist

ASQ Completion

Plan Initiatives for Next Year

Initiatives for Next Academic Year

Integrating Earlier success

Is this part of a multiyear initiative?

Yes

Specific Action Steps to be Taken:

Through the Desired Results assessment process staff will work diligently to ensure that children leaving the program and heading to Kindergarten are at the highest developmental level on the DRDP assessment tool which is Integrating Earlier in all measures.

Staff will be provided the opportunities to attend workshops and training's which will provide professional development on updated theories of developmentally appropriate practices.

Lead Measure of Success:

Children will rate at the Building developmental level or higher during the fall rating period.

Are any of the lead measures identified above lacking assessment instruments?

No

Does the department request help to develop these instruments?

No

Lag Measure of Success:

The Winter and/or Spring rating assessment periods will have children who are 4 or older rating in the Integrated Earlier developmental level.

Person Responsible:

All classroom teachers and Jessica Krall

It addresses a program review strategy

Which strategic goal does this initiative address?

Goal 5: Strengthen Organizational Effectiveness

Family communication

Is this part of a multiyear initiative?

Yes

Specific Action Steps to be Taken:

Ways to communicate with families will be expanded via technology systems. The communication will allow families to receive "mass notifications" via text, email, app rather than just a standard phone call. The communication could include center closures, reminders about events, and for emergency notifications.

Lead Measure of Success:

A system of some sort will be set up that allows the managers to communicate effectively with families.

Are any of the lead measures identified above lacking assessment instruments?

No

Does the department request help to develop these instruments?

No

Lag Measure of Success:

The management team will not have to individually contact every family in the program when emergencies arise.

Person Responsible:

Jessica Krall

Other

It is a needed technological tool.

Which strategic goal does this initiative address?

Goal 4: Enhance Community Connections

Evaluate Resource Needs

Facilities

The parking lot of both the IWV and Heather Ave. sites need to have curbs and parking grid lines repainted.

The outside fencing at the IWV site needs to be repaired in order to ensure the safety of the children.

There are not outside parking lot lights. The lightening needs to be fixed.

The ceiling around the recently installed light fixtures in part of the IWV site need to be cosmetically fixed.

Information Technology

The Centers need to determine and use some sort of messaging/software platform that allows families easy access to reminders, important events, emergency notices, etc.

Marketing

The Child Development Center does not have any official marketing materials. We will work with marketing to plan and purchase materials.

Professional Development

Staff will be provided professional development opportunities related to developmentally appropriate academics to use in a play-based program philosophy.

Staff needs will be identified and one training will be scheduled agency wide based on one topic of interest.

Research and Data

A lack of qualitative data for the Child Development Center still exists. A review of usable data needs to be done to determine what is effective for planning.

Staffing Requests

1000 Category - Certificated Positions

2000 Category - Classified Staff