

Child Development Center Department
AUP for Academic Year 2019-2020
October 2018

Describe Department/Unit

Connection to College Mission

The mission of the Cerro Coso Child Development Center/ Lab School is to provide an exemplary child development model based on current child development research. The program is responsive to the needs of the community with priority enrollment given to students of Cerro Coso Community College. We provide college students in several disciplines including child development, the opportunity to observe current child development theories in action. We provide CHDV practicum students and student employees the opportunity to gain hands on experience in the field. We provide support and encouragement to families in a respectful manner as they continue in their academic endeavors.

Report on Improvements Made and Gaps Identified in the Prior Year

Student Equity: Actions Taken

Several male student workers have been hired to work at the CDC. Unfortunately, they do not last a full semester or work due to various reasons.

The CDC management will continue to work with the CCCC athletic department to identify student athletes who would benefit with an opportunity of employment.

Student Equity: Gaps to be Addressed

Socioeconomic Status: Economically Disadvantaged

Gap Identified:

Absence of children who are programmatic age 3-5 years of age enrolled in the program. The preschool classrooms at the IWV site continue to have openings for children of this age range.

Outcomes Assessment: Actions Taken

Actions taken in the prior academic year

The IWV Child Development Center scored a 4 star rating on the QRIS grant resulting in a monetary award.

Assessments completed in the prior academic year

The Child Development Center successfully passed an audit through the CACFP (Child and Adult Care Food Program) which provides reimbursement for the meals served. The error rate was lower on this years review than the previous review.

Outcomes Assessment: Gaps to be Addressed

Program Review: Actions Taken

Child Development Center

Year of Last Program Review:

None

Actions Taken in the Prior Year to Address Strategies:

The Program Review is still in process for the first time.

Strategies Still to be Addressed:

Annual Planning: Actions Taken

Field experience

Two former student workers were hired as Associate Teachers at the Child Development Center in the past year. They gained the experience and education to apply for their Associate Teacher permits while working at the center.

96% of students workers received a satisfactory evaluation during the last semester.

Currently all students have expectations of job assignments including documenting anecdotal records, planning small group activities on the lesson plan and implementing said activities.

Continuation of QRIS grant

In June 2017, the California City sites were both rated. The preschool at Heather St. received a 4 star rating and the RPU preschool received a 3 star rating.

In May 2018, the IWV site was rated as one site (instead of the previous separated toddler and preschool sites). The program received a 4 star rating.

The California City sites are in the rating process currently and a rating will be available approximately June 2019.

Family support

An area has been identified and adapted as a resource area for families at the CDC. A new referral listing is being created.

Families have been able to take items when needed from the "From our Home to Yours" lending room.

The American Academy of Dermatology Shade structure program

Research was done on the grant and the requirements. Currently there is no ADA dermatologist in the local area to make contact with.

Review of Current Year Initiatives

Reminder of Initiatives for the Current Year

Continuation of QRIS grant

Maintaining FTE's

Contract Monitoring Review

The exterior of the facility is in need of some repair in order to successfully meet and pass an ERS (Environmental Rating Scale).

Connected, Directed and Focused

In order to effectively meet this initiative, the Child Development Center needs to receive current materials from the different departments on campus.

Plan Initiatives for Next Year

Initiatives for Next Academic Year

Continuation of QRIS grant

Is this part of a multiyear initiative?

Yes

Specific Action Steps to be Taken:

All sites will maintain or improve their current star rating by continuing to provide quality early childhood services.

Lead Measure of Success:

Our assigned coach will work with the classroom staff providing them with ongoing feedback about rateable measures.

The early childhood environmental rating (ERS) tools will have a subscale average of a 5 points or better for each measure.

A CLASS observation will have appropriate scores in each area.

All children enrolled will have appropriate paperwork in their files including timely ASQ's, physicals and DRDP's (Desired Results Developmental Profile Assessments).

Are any of the lead measures identified above lacking assessment instruments?

No

Does the department request help to develop these instruments?

No

Lag Measure of Success:

The center will receive at least 4 star rating during the next rating cycle.

Person Responsible:

All classroom teachers, CDC management and Department Assistant

Which strategic goal does this initiative address?

Goal 4: Enhance Community Connections

The Cerro Coso Community College Child Development Center Does exist

Is this part of a multiyear initiative?

Yes

Specific Action Steps to be Taken:

The college and communities that the centers serve will recognize the existence of the Child Development Center. This will be done through representation at local community events, as well as at college events.

Lead Measure of Success:

Staff will represent the Child Development Center and the college at various college and community events throughout the year. The Child Development Center will be invited to attend different functions that may increase exposure of the work the centers do.

Are any of the lead measures identified above lacking assessment instruments?

Does the department request help to develop these instruments?

No

Lag Measure of Success:

An increase in enrollment will be a result of the initiative.

Person Responsible:

Program Managers

Other

It furthers the development of the Child Development Centers.

Which strategic goal does this initiative address?

Goal 4: Enhance Community Connections, Goal 5: Strengthen Organizational Effectiveness

ASQ Completion

Is this part of a multiyear initiative?

Yes

Specific Action Steps to be Taken:

The Child Development Centers have implemented Ages and Stages Questionnaires (ASQSE and ASQ-3).

ASQ forms are given to every child's family within 45 days of enrollment and then as needed thereafter. Families complete the form and return it to the teacher. The teacher scores the assessment and holds a conference with the families. If children score in the "black" area a referral is typically given in order to help the child further their development. If children score in the "grey" area then focused activities will be added to the curriculum and additional ideas for use at home will be given to the families. Children who

score in the "white" are considered to be developmentally appropriate and are re-screened annually to ensure continued progressive development.

Lead Measure of Success:

ASQ's will be returned by the families with a 95% return rate and 80% of the children will score in the "white" area.

Are any of the lead measures identified above lacking assessment instruments?

No

Does the department request help to develop these instruments?

No

Lag Measure of Success:

40% of children who initially scored in the "grey" area requiring monitoring will score in the "white" area at the next assessment screening.

Person Responsible:

All classroom teachers

It addresses a gap in outcomes assessment

Which strategic goal does this initiative address?

Evaluate Resource Needs

Facilities

The parking lots of both the IWV and Heather St. sites need to have curbs and parking grid lines repainted.

The Heather St. site needs to have the building leveled. The flooring in both California City sites is in need of repair.

The outside fencing at the IWV site needs to be repaired in order to ensure the safety of the children.

Outside parking lot lights need to be working in order to ensure safety of students and staff in the evening hours.

Information Technology

Marketing

The Child Development Center will invest in some promotional materials to hand out at various events throughout the year.

Professional Development

Throughout the year, various trainings from Early Childhood professionals will be done during monthly staff meetings. This includes collaboration for trainings from CHDV faculty as well as opportunities through the Kern Early Stars Program.

Research and Data

There is a lack of usable qualitative data for the Child Development Center. An analysis of the what type of data the center has and could use needs to be done.

Staffing Requests

1000 Category - Certificated Positions

2000 Category - Classified Staff