

Allied Health Department
AUP for Academic Year 2019-2020
October 2018

Describe Department/Unit

Connection to College Mission

The mission of the Allied Health Department is to develop and provide quality programs in various aspects of health care. The programs encourage education in a variety of health career areas, including Certified Nurse's Aide, Home Health Aide, Vocational Nursing, Medical Assisting, Emergency Medical Technician, and Human Services. Numerous other courses such as Medical Terminology, Nutrition and Diet Therapy, Pharmacology, Cultural Diversity, Intravenous Therapy, Ethics for the Health Care Provider and Cardiac Arrhythmia are taught as separate courses but highly augment all of the Allied Health Programs and serve as required prerequisites for several programs including Vocational Nursing, Medical Assisting, and Emergency Medical Technician.

The Allied Health Programs are aligned with the college's mission in providing high quality career technical education within all the disciplines, in addition to expanded opportunities to continue in a variety of career fields. The result of operating these programs is increased FTES, working relationship with our service area employers, and student employment in the communities that we serve.

The Allied Health programs support enrollment in the academic programs within the college for both degree and certificate completion with the end goal of student employment.

Report on Improvements Made and Gaps Identified in the Prior Year

Student Equity: Actions Taken

Identified gaps in previous year was low enrollment of men in nursing programs and younger students in human services program. Continued campaign of talking with community advisory committee members, high school students, and more advertising on college site.

Student Equity: Gaps to be Addressed

Gender: Male

Gap Identified:

Health Careers nursing courses/programs: low enrollment of males in comparison to college wide trends. These trends are typical for the nursing fields and are higher than national averages. This trend is also seen in the human services program.

Outcomes Assessment: Actions Taken

Actions taken in the prior academic year

Continued implementation of online course mentoring for adjunct faculty to include encouragement of attending college sessions on Canvas and other online tools to improve engagement, interaction, and content of online courses. Retention and success rates continue to remain stable and above college wide rates. Overall retention of Health Careers is 89% with 79% success for the combined tracks. Emergency Medical Technology is at 91% retention and 84% success for the combined tracks. Human Services is at 88% retention and 76% success for the combined tracks.

Assessments completed in the prior academic year

Completion of Student Learning Outcomes continue to increase and have obtained 10% compliance with current courses. Continued guidance from faculty to adjunct faculty on questions concerning SLO process and implementation of a template to accomplish every semester evaluation process. Developed a more robust Canvas department page that includes SLO examples and guidelines to completing them along with repository of past completed SLO assessments for courses.

Outcomes Assessment: Gaps to be Addressed

Program Review: Actions Taken

Vocational Nursing Program

Year of Last Program Review:

Spring 2016

Actions Taken in the Prior Year to Address Strategies:

Strategies Still to be Addressed:

Emergency Medical Technology

Year of Last Program Review:

Fall 2015

Actions Taken in the Prior Year to Address Strategies:

Strategies Still to be Addressed:

Human Services

Year of Last Program Review:

Fall 2014

Actions Taken in the Prior Year to Address Strategies:

SLO's completed in Fall 2018 for HMSV C101, C104, and C116.

Strategies Still to be Addressed:

Currently receiving Institution Research assistance in gaining appropriate research in writing Program Review for spring 2019.

SLO's are in process to be completed in spring 2019 for HMSV C102, C103, and C113

Medical Assisting Program

Year of Last Program Review:

Due 2018/2019 academic year

Actions Taken in the Prior Year to Address Strategies:

SLO's for program courses completed in spring, summer, and fall of 2018.

Strategies Still to be Addressed:

Currently receiving Institution Research assistance in gaining appropriate research in writing Program Review for spring 2019.

Annual Planning: Actions Taken

Complete instructor certification for National Medical Coding - 1 faculty and 2 adjunct faculty.

Instructors are finishing training and testing to receive certification to teach the medical coding and medical billing certificates. Curriculum has been introduced into CIC and one remaining course remains to be confirmed.

AS-T Degree in Nutrition

This was revised and proceeding through CIC for approval.

Review of Current Year Initiatives

Reminder of Initiatives for the Current Year

Collaborative planning for faculty and adjunct faculty within Allied Health department in respect to unit planning, budgeting, course scheduling, updating curriculum, SLO assessment process, and other areas of the department in relation to success.

Mountain Measurement NCLEX-PN analysis

Plan Initiatives for Next Year

Initiatives for Next Academic Year

Collaborative planning for faculty and adjunct faculty within Allied Health department in respect to unit planning, budgeting, course scheduling, updating curriculum, SLO assessment process, and other areas of the department in relation to success.

Is this part of a multiyear initiative?

Yes

Specific Action Steps to be Taken:

Planned multiple meetings throughout the year and semesters to allow for more adjunct participation. Use of the Canvas department page to disperse information at a department level to include faculty and adjunct faculty in decision making, SLO planning and assessments, general use forms, and other necessary resources for health career programs and courses. Increase advisory committee meeting participation through recruitment and advance planning. Engage all stake-holders within our service areas to take an active role in all current and future programs.

Lead Measure of Success:

increase Canvas department site for information

increase adjunct faculty participation in meetings

increase advisory committee attendance at all sites

maintain 100% SLO assessment success

Are any of the lead measures identified above lacking assessment instruments?

No

Does the department request help to develop these instruments?

No

Lag Measure of Success:

department site had become resource for all faculty/adjuncts in department

adjuncts more aware of resources available to them

Person Responsible:

Which strategic goal does this initiative address?

Goal 1: Maximize Student Success, Goal 3: Ensure Student Access, Goal 4: Enhance Community Connections, Goal 5: Strengthen Organizational Effectiveness

Evaluate Resource Needs

Facilities

upgrade, maintenance, or replacement of equipment for nursing and EMT programs as necessary

Information Technology

continued use of iTV at distant sites such as ESCC (Bishop and Mammoth) KRV, and Tehachapi for HMSV program.

general rotational upgrade of faculty and teaching computers as outlined with IT department.

projected need for simulation room video monitoring, broadcasting, and closed captioning of simulation scenarios.

Marketing

continued budget for CTE liaison to assist with advisory committee members and meetings.

tri-fold brochures for LVN, MA, HMSV, and EMT programs at all campuses.

Professional Development

continued need for nursing and EMT instructors/faculty to maintain licensing requirements. Faculty attend conferences related to their specific area and provide updates to adjunct faculty within the discipline. continued funding is needed to support in-state and

out-of-state conference travel to maintain program and student success.

patient simulation training on an annual basis to remain abreast of the best practices in simulation applications for nursing and EMT programs.

continued need for director of nursing to attend semi-annual meetings for Board of Vocational Nursing and Psychiatric Technicians (BVNPT) in southern and northern California regions to remain aware of state changes and challenges.

Research and Data

currently have requests to institutional researcher for HMSV and MA program reviews due in spring 2019.

will place request for IR assistance in EMT program review for 2020.

Staffing Requests

1000 Category - Certificated Positions

2000 Category - Classified Staff