

Kern Community College District
College/DO: Cerro Coso Community College

Fund: GU001/LR001

Organization Code: 430BS0 - VP Finance & Administrative Service

2021-2022 Budget Request - Temporary Labor/Benefits and Non-Labor Expenditures

					2017-18		2018-19		2019-20		2020-21		2021-22							
Account Code	Account Description	Program	Activity	Location	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Budget	Request	Increase/Decrease	Increase Type	Increase Frequency	Planning Document	Resource Type	Primary Focus	Alternate Funding	Explanation
4313	Non-Inst Supp	672000		CI	100.00	70.33	100.00	177.24	100.00	324.51	100.00	100.00	-					Infrastructure		
4313	Non-Inst Supp	672000	CC1T1M	CI			-	117.99			10,000.00	20,000.00	10,000.00	Planning initiative	One-time	Other or None	Facilities	Engagement		Continued implementation of "What's on our Walls" Taskforce recommendation for IWV campus main building.
4313	Non-Inst Supp	694021 – Cafe	CC1T1M	CI			-	478.26												
5220	Employee Tra	672000		CI	3,900.00	3,551.63	5,000.00	1,724.84	5,000.00	2,058.38	4,000.00	4,000.00	-					Infrastructure		
5220	Employee Tra	672000		CS	25.00	-							-							
5220	Employee Tra	672000		CT	25.00	-							-							
5230	Food/Meetings	672000		CI	-	122.06			-	25.21			-							
5300	Institutional D	672000		CI			-	808.53		321.58	800.00	800.00	-					Infrastructure		Amazon prime membership
5835	Bad Debt Expe	672000		CI	-	156,953.03	-	175,751.93	156,953.00	-	150,000.00	250,000.00	100,000.00	Other-please explain in ration	Ongoing annu	Other or None-please explain	Infrastructure			Outstanding uncollected student debt is increasing.
5890	Other Services	620000		CI					800.00	-			-							
5890	Other Services	672000		CI					-	-			-							
6419	Other Equipm	679000	CC1T1M	CI			-	1,018.59					-							
6419	Other Equipm	694021 – Cafe	CC1T1M	CI			-	1,483.34					-							
5220DT	Employee Tra	672000		CI	500.00	677.29	500.00	161.42	500.00	674.47	250.00	250.00	-					Infrastructure		
5220DT	Employee Tra	672000		CS	-	10.81							-							
5220DT	Employee Tra	672000	CCINED	CT			-	45.56					-							
	5221 (Local) Online	672000		CI					-	99.00			-							
													-							
Total					4,550.00	161,385.15	5,600.00	181,767.70	163,353.00	3,503.15	165,150.00	275,150.00	110,000.00							

Kern Community College District
College/DO: Cerro Coso Community College

Fund: GU001/LR001

Organization Code: 430RE1 - Receptionist

2021-2022 Budget Request - Temporary Labor/Benefits and Non-Labor Expenditures

					2017-18		2018-19		2019-20		2020-21	2021-22								
Account Code	Account Description	Program	Activity	Location	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Budget	Request	Increase/Decrease	Increase Type	Increase Frequency	Planning Document	Resource Type	Primary Focus	Alternate Funding	Explanation
4313	Non-Inst Supp	679000		CI	400.00	350.30	400.00	283.51	400.00	359.97	400.00	400.00	-					Infrastructure		
5608	Oper/Lease Cl	679000	CLMS02	CI	3,200.00	1,732.59							-							
5608	Oper/Lease Cl	679000	CLMS03	CI	-	1,873.56	3,800.00	3,747.12	3,800.00	3,747.12	3,800.00	3,800.00	-					Infrastructure		
5820	Postage/Expre	679000		CI	19,000.00	2,322.03	18,000.00	13,600.86	16,000.00	10,830.59	16,000.00	16,000.00	-					Infrastructure		
5880	Taxes - Licens	679000		CI	240.00	225.00	225.00	235.00	225.00	240.00	235.00	240.00	5.00	Vendor price increase	Ongoing annual			Infrastructure		
5880	Taxes - Licens	679000	CC1TIM	CB					-	235.00			-							
Total					22,840.00	6,503.48	22,425.00	17,866.49	20,425.00	15,412.68	20,435.00	20,440.00	5.00							

Kern Community College District
College/DO: Cerro Coso Community College

Fund: GU001/LR001

Organization Code: 430UT1 - Utilities

2021-2022 Budget Request - Temporary Labor/Benefits and Non-Labor Expenditures

					2017-18		2018-19		2019-20		2020-21	2021-22								
Account Code	Account Description	Program	Activity	Location	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Budget	Request	Increase/ Decrease	Increase Type	Increase Frequency	Planning Document	Resource Type	Primary Focus	Alternate Funding	Explanation
4313	Non-Inst Supp	657000		CB	100.00	-	109.00	115.55	120.00	-	120.00	120.00	-					Infrastructure		
5520	Natural Gas/LI	657000		CI	6,000.00	30,785.93	30,000.00	61,814.76	30,000.00	54,829.47	45,000.00	55,000.00	10,000.00	Vendor price increase	Ongoing annual			Infrastructure		
5520	Natural Gas/LI	657000		CK	12,000.00	10,633.49	12,000.00	7,052.73	12,000.00	10,146.09	8,000.00		(8,000.00)							
5520	Natural Gas/LI	657000		CB	12,000.00	15,221.52	12,000.00	17,743.84	15,000.00	19,228.89	15,000.00	20,000.00	5,000.00	Vendor price increase	Ongoing annual			Infrastructure		
5520	Natural Gas/LI	657000		CM	15,000.00	16,773.05	15,000.00	29,861.47	16,000.00	22,118.69	30,000.00	30,000.00	-					Infrastructure		
5530	Light - Electric	657000		CI	236,900.00	193,231.15	236,000.00	247,078.27	336,000.00	297,458.71	336,000.00	310,000.00	(26,000.00)					Infrastructure		
5530	Light - Electric	657000		CK	24,000.00	24,645.27	25,000.00	29,809.27	30,000.00	20,937.27	15,000.00	10,000.00	(5,000.00)					Infrastructure		
5530	Light - Electric	657000		CB	45,000.00	42,387.58	45,000.00	56,099.74	54,000.00	49,979.27	54,000.00	54,000.00	-					Infrastructure		
5530	Light - Electric	657000		CM	33,000.00	37,297.03	33,000.00	45,129.83	50,000.00	35,632.88	50,000.00	50,000.00	-					Infrastructure		
5540	Water - Sanita	657000		CI	255,000.00	298,276.42	275,000.00	379,241.98	375,000.00	343,159.00	375,000.00	575,000.00	200,000.00	Vendor price increase	Ongoing annu	Other or None-please explain		Infrastructure		Implementation of groundwater replenishment fee and groundwater extraction fee effective January 1, 2021.
5540	Water - Sanita	657000		CB	1,200.00	2,013.00	2,100.00	1,821.25	2,100.00	1,445.25	2,100.00	2,100.00	-					Infrastructure		
5540	Water - Sanita	657000		CM	3,500.00	3,482.05	3,500.00	3,915.84	3,500.00	3,177.95	3,800.00	3,800.00	-					Infrastructure		
5581	Telephone Ser	657000		CI	5,000.00	1,583.02	5,000.00	2,413.98	5,000.00	2,574.04	4,000.00	4,000.00	-					Infrastructure		
5581	Telephone Ser	657000		CK	2,000.00	2,166.37	2,000.00	2,040.34	2,200.00	2,887.64	2,200.00	1,000.00	(1,200.00)					Infrastructure		
5581	Telephone Ser	657000		CB	10,000.00	9,586.95	10,000.00	9,723.72	10,000.00	7,269.38	10,000.00	10,000.00	-					Infrastructure		
5581	Telephone Ser	657000		CM	10,100.00	9,234.63	10,100.00	9,561.92	10,100.00	12,437.27	10,100.00	10,100.00	-					Infrastructure		
5581	Telephone Ser	657000		CS	1,000.00	682.60	1,000.00	752.16	1,000.00	1,132.00	1,000.00	1,000.00	-					Infrastructure		
5581	Telephone Ser	657000		CT	900.00	750.00	900.00	1,452.02	1,800.00	(48.99)	1,800.00	1,800.00	-					Infrastructure		
5880	Taxes - Licens	657000		CB	4,700.00	2,350.00	4,700.00	2,573.00	2,700.00	2,954.00	3,000.00	3,300.00	300.00	Vendor price increase	Ongoing annu	Other or None-please explain		Infrastructure		
5895	Prior Periods /	657000			-	2,821.86							-							
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2021-2022 Budget Request - Temporary Labor/Benefits and Non-Labor Expenditures

Total	127,011.00	95,522.31	134,000.00	76,828.08	254,328.00	126,467.67	106,000.00	102,150.00	97,750.00	(3,850.00)	
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Kern Community College District
College/DO: Cerro Coso Community College

Fund: GU001/LR001

Organization Code: 437MOC - M&O Custodial Services

2021-2022 Budget Request - Temporary Labor/Benefits and Non-Labor Expenditures

					2017-18		2018-19		2019-20		2020-21	2021-22	2021-22									
Account Code	Account Description	Program	Activity	Location	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Budget	Request	Division Plan Supported	Increase/Decrease	Increase Type	Increase Frequency	Planning Document	Resource Type	Primary Focus	Alternate Funding	Explanation	Notes
		653000										55,554.00	-	55,554.00		Ongoing annu		Equity			Requesting two (2) additional custodians to maintain campus and new Athletic Complex, which is adding over 21,000 sqft. of interior spaces needing to be cleaned.	Any permanent positions will be reflected in the Staffing Resource Request Analysis. Supported in 437MOE (duplicate request)
2393	Class Non-Ins	653000		CI			-	104.34	-	1.63		2,500.00	-	2,500.00		Ongoing annu	Other or None	Professional C	Equity		Custodial employees make minimum wage, and Cerro Coso has insisted they work "comp-time" vs. getting overtime. Comp-time is a great incentive program for small, case by case staffing shortages or events. However, when the campus schedules events or when custodial staff call out sick for multiple days, employees are forced to work in addition to their daily duties for no extra pay.	
2393	Class Non-Ins	653000		CK				-		159.53				-								
2393	Class Non-Ins	653000	CTL001	CI					1,500.00	-		3,000.00	-	3,000.00		Ongoing annual		Equity			Currently the campus is short 11 custodial staff members, and when someone goes on vacation it increases the work load on an already overworked department. Temporary employees are needed to fill these scheduled, and sometimes unscheduled absences.	
2399	Cls Oth - Tem	653000	CTL001	CI	5,000.00	-	1,500.00	7,847.48					3,000.00	-								
2399	Cls Oth - Tem	653000	CTL001	CB	-	1,794.46								-								
2399	Cls Oth - Tem	679000	CTL001	CI			-	3,894.49						-								
4313	Non-Inst Supp	653000		CI	-	486.31	-	3,134.85	-	883.32				-								
4313	Non-Inst Supp	653000	17MCP	CI	-	1,649.44								-								
4313	Non-Inst Supp	653000	17MCP	CK	900.00									-								
4315	Maint & Repai	653000		CI	18,000.00	23,548.10	18,000.00	24,028.33	20,000.00	18,951.08	20,000.00	28,000.00	28,000.00	8,000.00		One-time		Infrastructure			Due to COVID-19, vendors have increased prices with demands. With no vaccine, and government regulations, we can expect prices to stay elevated above normal for the next two years. Additional funding is not required, if, Cares act, or similar program assists with these additional costs in future years.	
4315	Maint & Repai	653000		CK	2,500.00	866.05	2,500.00	1,711.59	2,500.00	1,225.16	1,000.00	250.00	250.00	(750.00)		Ongoing annual		Infrastructure				
4315	Maint & Repai	653000		CB	2,000.00	896.38	2,000.00	1,711.59	2,000.00	1,137.00	2,000.00	2,000.00	2,000.00	-		Ongoing annual		Infrastructure				
4315	Maint & Repai	653000		CM	2,000.00	1,311.61	2,000.00	1,711.59	2,000.00	1,137.00	2,000.00	2,000.00	2,000.00	-		Ongoing annual		Infrastructure				
4315	Maint & Repai	653000	CC1TIM	CI								8,000.00	8,000.00	8,000.00		One-time	Other or None	Facilities	Infrastructure		Require new carpet and upholstery cleaning machine. Only two machines are available currently, and they are both past their service life.	Approved - recommend consideration for COVID funding
5690	Other Mainten	653000		CI					-	538.99	-			-								
6419	Other Equipm	653000	17MCP	CI	11,500.00	3,246.42								-								
5220DT	Employee Tra	653000		CK	-	14.00								-								
6419FA	Other Equipm	653000	17MCP	CI	-	6,626.49								-								
5220	Employee Tra	655000		CI		-		-					500.00	-		One-Time	AUP					Added budget for plan initiative for professional development for employees.
														-								
														-								
Total					41,900.00	41,263.99	26,000.00	44,144.26	28,000.00	24,033.71	25,000.00	101,304.00	43,750.00	76,304.00								

2021-2022 Budget Request - Temporary Labor/Benefits and Non-Labor Expenditures

Total	76,492.00	91,721.07	103,950.00	66,628.49	154,650.00	99,122.09	361,575.00	368,795.00	332,975.00	7,220.00	
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Kern Community College District
College/DO: Cerro Coso Community College

Fund: GU001/LR001

Organization Code: 437MOE - M&O - Events

2021-2022 Budget Request - Temporary Labor/Benefits and Non-Labor Expenditures

					2017-18		2018-19		2019-20		2020-21	2021-22	2021-22								
Account Code	Account Description	Program	Activity	Location	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Budget	Request	Division Plan Supported	Increase/Decrease	Increase Type	Increase Frequency	Planning Document	Resource Type	Primary Focus	Alternate Funding	Explanation
2393	Class Non-Ins	653000	CTL001	CI	-	926.72								-							
2393	Class Non-Ins	678000	CTL001	CB	-	242.94								-							
2393	Class Non-Ins	679000		CI				804.99						-							
2393	Class Non-Ins	679000	CTL001	CI	500.00	479.85	1,500.00	534.46	1,500.00	1,612.26	1,500.00	3,000.00	3,000.00	1,500.00	Other-please explain in ration	Ongoing annual		Equity			Due to the amount of events and when they end, employees are forced to work for comp-time only. These events should pay overtime when outside of their normal shift.
2399	Cls Oth - Temj	679000		CI				117.03						-							
2399	Cls Oth - Temj	679000	CTL001	CI	1,000.00	-	1,000.00	304.65	1,000.00	-				-							
														-							
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														-							
Total					1,500.00	1,649.51	2,500.00	1,761.13	2,500.00	1,612.26	1,500.00	3,000.00	3,000.00	1,500.00							

Organization Code: 437MOG - M&O Grounds

					2017-18		2018-19		2019-20		2020-21	2021-22	2021-22									
Account Code	Account Description	Program	Activity	Location	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Budget	Request	Division Plan Supported	Increase/Decrease	Increase Type	Increase Frequency	Planning Document	Resource Type	Primary Focus	Alternate Funding	Explanation	Notes
		655000		CI								39,248.16	-	39,248.16	Program expansion	One-time	AUP		Equity		The Grounds department is currently staffed by 3 Full time Employees (FTE) to maintain 320 acres of campus, softball, baseball, track and field stadium, planters and hardscape around the campus. Requesting one Grounds Maintenance Supervisor / Athletic Complex Manger (50/50 position) to take over duties to coordinate work schedules, ordering, inventorying, training, operating ground equipment and tools, and monitoring of campus grounds.	Any permanent positions will be reflected in the Staffing Resource Request Analysis.
2399	Cls Oth - Tem	655000	CTL001	CI			-	1,765.44						-								
4315	Maint & Repai	655000		CI	18,000.00	16,801.98	18,000.00	16,314.34	18,000.00	21,680.46	18,000.00	22,000.00	22,000.00	4,000.00	Vendor price increase	Ongoing annual			Infrastructure		Rising fuel prices, and shipping costs have increased the cost of delivery, and the manufacturing of PVC, Fertilizer, and grass seed.	
4315	Maint & Repai	655000		CB	500.00	-	500.00	56.46	500.00	-	500.00	500.00	500.00	-					Infrastructure			
4315	Maint & Repai	655000		CM			-	53.86						-								
5220	Employee Tra	655000		CI	300.00	-	300.00	-					500.00	-		One-Time	AUP					Added budget for plan initiative for professional development for employees.
5220	Employee Tra	655000	17MCP	CI	1,500.00	-								-								
5602	Short Term Rv	655000		CI	500.00	-	500.00	636.10	500.00	1,643.21	1,000.00	1,000.00	1,000.00	-					Infrastructure			
5650	Software Licr	655000		CI	3,200.00	-								-								
5681	Grounds Main	655000		CI	1,800.00	330.00	1,800.00	-	1,800.00	-	1,000.00	1,000.00	1,000.00	-					Infrastructure			
5681	Grounds Main	655000	CC1TIM	CI								2,000.00	2,000.00	2,000.00	Ongoing perio	AUP		Facilities	Infrastructure		Aging grounds equipment is still usable, and vs. replacing equipment, requesting funds to overhaul equipment, paint (rust protection), and send to applicable vendor for detailed maintenance issues.	Dependent on funding availability - support the repair of turf sweep which is used primarily on the baseball and softball fields.
5690	Other Mainten	655000		CI	500.00	2,027.35	4,000.00	1,909.15	4,000.00	15,941.30	4,000.00	4,000.00	4,000.00	-					Infrastructure			
5690	Other Mainten	655000	CC1TIM	CI			3,000.00	-						-								
6419	Other Equipm	655000	17MCP	CI	-	3,745.45								-								
6419	Other Equipm	655000	CC1TIM	CI								28,000.00	31,000.00	28,000.00	Other-please explain in rati	One-time		Other or None	Facilities	Infrastructure	Kern county now requires that all landscape waste be recycled and or chipped. The college does not own a wood chipper capable of chipping the quantity of green waste produced. Currently a 4 acre stock pile of green waste exists, and the purchase of a full size chipper could eliminate this pile over time, and bring the college into compliance.	Dependent on funding availability -- support the purchase of chipper as existing chipper requires an employee to stand there and feed the material through. Added \$3,000 funding request for sprayer that is referenced in the planning document.
5220DT	Employee Tra	655000		CI	-	77.78								-								
5220DT	Employee Tra	655000		CB	1,000.00	37.10	1,000.00	-	1,500.00	-	500.00	500.00	500.00	-					Infrastructure			
6419FA	Other Equipm	655000	17MCP	CI	15,000.00									-								
6419FA	Other Equipm	655000	CC1TIM	CI			6,000.00	-						-								
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2021-2022 Budget Request - Temporary Labor/Benefits and Non-Labor Expenditures

Total	161,600.00	149,924.47	185,300.00	145,216.40	216,208.00	123,350.70	202,208.00	223,480.00	161,908.00	21,272.00
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Kern Community College District
College/DO: Cerro Coso Community College

Fund: GU001/LR001

Organization Code: 437MOV - M&O Vehicle

2021-2022 Budget Request - Temporary Labor/Benefits and Non-Labor Expenditures

					2017-18		2018-19		2019-20		2020-21	2021-22	2021-22									
Account Code	Account Description	Program	Activity	Location	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Budget	Request	Division Plan Supported	Increase/ Decrease	Increase Type	Increase Frequency	Planning Document	Resource Type	Primary Focus	Alternate Funding	Explanation	Notes
4313	Non-Inst Supp	659011	17MCP	CI	-	-	-	-	-	1,098.23		1,000.00	-	1,000.00	Planning initiative	Ongoing perio	AUP	Facilities	Infrastructure			Unclear of need
4313	Non-Inst Supp	659011	17MCP	CI	919.97	1,027.61								-								
4313	Non-Inst Supp	659011	CC1TIM	CI			-	900.86						-								
4315	Maint & Repai	659011		CI	-	976.90	-	1,112.54						-								
4320	Vehicle Suppli	659011		CI	9,900.00	3,307.30	9,900.00	13,085.09	12,000.00	10,478.21	12,000.00	14,000.00	14,000.00	2,000.00	Other-please explain in rator	Ongoing annual			Safety		The aging vehicle fleet is requiring more repair parts then in previous years. Several vehicles are 20 years of age or older.	
5220	Employee Tra	659011		CI	-	900.48								-								
5608	Oper/Lease C	659011		CI					23,000.00	21,016.32	23,000.00	23,000.00	23,000.00	-					Student Achievement		If sports returns to full play, vans will be needed.	
5650	Software Licer	659011		CI	1,943.00	2,482.62	2,000.00	2,499.49	2,850.00	3,287.09	3,300.00			(3,300.00)								
5650	Software Licer	659011		CK	-	107.94	-	107.94	108.00	107.94	108.00			(108.00)								
5650	Software Licer	659011		CB	108.00	107.94	125.00	107.94	108.00	107.94	108.00			(108.00)								
5650	Software Licer	659011		CM	108.00	107.94	125.00	107.94	108.00	107.94	108.00			(108.00)								
5650	Software Licer	659011		CT	-	107.94	-	107.94	108.00	107.94	108.00			(108.00)								
5683	Building Maint	651000	CC1TIM	CI								33,000.00	25,000.00	33,000.00	Other-please explain in rator	One-time	AUP	Facilities	Infrastructure		Purchase two new electric utility carts for Plant Engineer, and Skilled trades. New carts are needed, so trades professionals can lock up and store valuable tools and equipment, instead of loading and unloading carts daily. Currently M&O employees do not have enough carts to allow for staff to transport tools, equipment, and janitorial waste around campus, and end up walking carrying heavy loads. Cost of carts, are \$33,000; carts are like models to what is currently on site, requesting Carryall 500 Facilities Engineering Van Box system, with electric drive.	Cart - support depending on funding & trade-in values for existing carts
5684	Vehicle Repai	659011		CI	13,500.00	28,920.45	13,500.00	7,968.54	7,000.00	7,301.98	7,000.00	7,000.00	7,000.00	-					Infrastructure			
5684	Vehicle Repai	659011		CB	-	159.98					157.50			-								
5684	Vehicle Repai	659011		CM	-	159.97			-	42.50				-								
6419	Other Equipm	659011	CC1TIM	CI			-	4,586.41						-								
5220DT	Employee Tra	659011		CI	-	196.51								-								
6413FA	Autos and Bus	651000	CC1TIM	CM								40,000.00	40,000.00	40,000.00	Other-please explain in rator	One-time	AUP	Facilities	Growth		Require new vehicle for Site Operations Specialist to operate between the Mammoth and Bishop Campus. Current vehicle is a 1995 Ford Ranger, Request a new 4x4 1/2 ton pickup, to accommodate the movement of tools, equipment, landscape waste, and supplies between the ESCC sites, and vendors.	Look for other funding sources to offset the impact on GU001. This is a safety measures for ESCC.
6413FA	Autos and Bus	659011	17MCP	CI	37,552.82	37,552.82								-								
6413FA	Autos and Bus	659011	CC1TIM	CI			40,500.00	33,900.07						-								
														-								
														-								
														-								
														-								
Total					64,031.79	76,116.40	66,150.00	64,484.76	45,282.00	43,813.59	45,732.00	118,000.00	109,000.00	72,268.00								