

Annual Resource Plan

2015 - 2016 Academic Year

Maintenance and Operations

Letters and Science

Facilities needs are identified in the library, learning assistance, math, and science plans.

The 3M Security gates in the library at Ridgecrest are approaching end-of-life and will need to be replaced sometime in the near future. *I suggest that we wait on the request, a new system would cost approximately \$12-15K we can still get parts for the existing gates we should repair as needed.*

The learning assistance center requests improved lighting on the second floor, where current lights are non-existent or burnt out and in need of replacement. *. All lower level light bulbs can be replaced in-house, we will begin this March with lower level west side including the study rooms, and move across the lower level as time permits to get all of the lower level done by May. We will replace reachable second floor lighting beginning in June that will leave the higher level lighting for a contractor, suggest that this be part of the new list of projects for 437MOM funds this year.*

The math department would like to see whiteboards in the East Wing at IWV. *This will happen this summer 2015 along with the remodeling of each classroom using Scheduled Maintenance Funding.*

NEW FACILITIES REQUEST AT THE DIVISION LEVEL NOT REFLECTED IN UNIT OR SECTION PLANS.

Given the needs coming forward in all areas for enhanced faculty professional development, the division requests a dedicated faculty professional development space to make training materials available. Two of the major strategies addressed in this division plan—1) implementing engagement strategies to support student success, persistence, and completion and 2) addressing equity gaps—require intensive professional development. And the creation of a dedicated space that faculty can use individually or in small groups would assist those efforts. A potential space has been identified in the library (the old book ‘morgue’), which is centrally located near IT, the Distance Ed office, and the reference area of the library. To outfit the space, the following items are requested: bookshelves, low filing cabinets, one computer desk, at least two comfortable chairs of the same type as those in the library.

We may have enough furniture on hand to make this happen without using additional resources.

Administrative Services

The Maintenance & Operations building is in need of replacement. It had been slated for a replacement, but the shortfall of SRID funding to complete the Main Building Modernization has delayed the building replacement until such time as a potential new bond is passed by the voters. Instead, the building will be renovated so as to provide a safe working environment. There are currently holes in the floor that are covered with plywood and carpet remnants. This is an obvious safety concern and will be addressed during the summer of 2015.

We have scheduled a job walk for March 12, 2015 to have prospective and qualified bidders to review the scope of work for the project. Bids will be due at the District Facilities office on March 26, 2015 @ 2:00pm. The contract will be determined by low bid and board approval prior to beginning the work. \$50,000.00

President's Office

We will need to acquire facilities in Tehachapi at the Educational Center beginning fall 2015 semester. *These costs have not been determined yet, more research is needed.*

We will need to acquire swing space for KRV to utilize for the fall 2015 semester during their remodel, then move into the newly remodeled space in spring 2016. *Swing space has been acquired working with the owner. (Mr. Sidley) Some minor work will need to be done prior to moving in to the facility. \$1000.00*

Career Technical Education

CIS – Business

The screen in 709 needs to be repaired or replaced. *The screen has been repaired for now, however a new one should be purchased as the repairs were just temporary. \$1000.00*

Administration of Justice

- There is a need for dedicated space where equipment can be stored, set up and left in place for student use. *Room 145 is currently not being utilized to the fullest capacity, I would recommend moving out the electronics desks and equipment in to the section of the old automotive / renewable lab that is not currently being used and open up room 145 as a dedicated space for AJ Program. The classroom is fully equipped with sled base chairs and white boards has room for drills that require the use of floor mats that can be stored in the classroom for immediate use if needed.*

Industrial Arts

- Desks (tables) & chairs to accommodate thirty students for the new welding lab. (RM 147) *This request is being addressed through Prop 39 funds and additional funds identified by the Dean of CTE. The furniture is ready to be ordered.*
 - A water line ran for the new plasma cutter.
 - Additional 120 and 208 volt receptacles for equipment on north wall of Rm 147. *These requests are being addressed right away and funded through the Dean of CTE. Work is expected to be accomplished by the end of February 2015*
 - Canopy on Industrial Arts yard splint and part moved to existing welding lab yard (RM 192) *This would require a contractor estimated costs \$3000.00 - \$3500.00*
 - Metal storage rack for new welding lab (Rm 147-198)
 - Lockers for new welding lab. *These should be purchased with instructional funds. \$2500.00*
 - Material storage units for welding supplies and consumables. (RM 147) *These storage units should be purchased with instructional funds. \$ 2500.00*
 - Remove vacuum exhaust from north wall of new welding lab (RM 147) *M&O will do this in-house summer 2015 \$200.00 to cap off electrical.*
- Funding for some of these items can come from various grants.

Distance Education

The department would like to install a workstation in its office area for faculty's use of software applications for developing multimedia-rich course contents. The workstation should consist of computer, video camera, audio equipment, scanner, printer, and multimedia productivity software. In addition, the workstation will be used to provide one-on-one training on Moodle and multimedia productivity software. Proper furniture is needed for the workstation. *The furniture portion would be approximately \$3500.00 depending on what exactly the needs are.*

Eastern Sierra College Center

CRITICAL & URGENT: Health, Safety & Compliance

1. Put Bishop campus water supply system back on line. *Currently working on a joint project to mitigate the water issue with Southern California Edison.*
2. Repair/replace all parking lot lights (including making them night sky friendly) and fix automated scheduling system on Bishop & Mammoth campuses. *This is being address using Prop39 funds and funds from GU001-437MOM and will be accomplished summer 2015.*
3. Repair all lighting fixtures on Bishop & Mammoth campuses. *\$2500.00*
4. Revise permanent emergency exit signs in all rooms on Bishop & Mammoth campuses. *\$3000.00*
5. Repair/replace all damaged door/window handles on Bishop & Mammoth campuses. *\$1000.00*
6. Find and implement a permanent solution to prevent snow from blowing into the attic on Mammoth campus. *This problem has been resolved.*

IMPORTANT: Efficiency, Appearance & Signage

7. Install weather stripping on all doors on Bishop & Mammoth campuses. *\$1500.00*

8. Install window shading on all lobby windows on Mammoth campus. *\$15000.00*
9. Repair broken toilets on Bishop & Mammoth campuses. *\$1000.00*
10. Install signs on HWY 395 Northbound and Southbound at the HWY 203 exits. *\$1500.00*
11. Install maintenance, equipment and supply storage for Mammoth campus. *\$5000.00*
12. Install wiring for washer and dryer on Bishop campus for custodial purposes. *\$500.00*
13. Replace carpeting on Mammoth campus. *\$23,000.00*
14. Repair dumpster corral door on Mammoth campus. *\$750.00*
15. Install monument signs on the Mammoth campus. *In progress summer 2015*

Line item 16 -22 should be addressed through SchoolDude work requests.

16. Repair flag pole cables on Bishop campus.
17. Replace sinks in the women's on Bishop Campus.
18. Finish wiring all rooms (conference rooms, etc.) as originally designed for power and Internet access on Bishop and Mammoth campuses.
19. Repair/install outdoor benches, tables, garbage cans and bike racks on Mammoth campus.
20. Create additional set of master keys for Bishop & Mammoth campus.
21. Install renewable energy generation system on Bishop & Mammoth campuses.
22. Room signage for classrooms and other spaces.

INSTRUCTIONAL & STUDENT SERVICES: Required to Support Instructional & Student Services Programs

23. Expand Mammoth science lab, adding another prep room. *In planning District facilities*
24. Divide Mammoth large classroom to provide additional space. *In planning District facilities*
25. Develop plan for Mammoth Library College Room.
26. Install kitchen exhaust fan on Bishop Campus. *Work request please submit Schooldude request.*
27. Build flexible auditorium and theater facility on Mammoth campus (possibly as part of Mammoth Arts and Cultural Center).

Kern River Valley

Kern River Valley site will be undergoing a major renovation beginning in May 2015 with a projected end date of December 2015. We are critical need of classroom and office furniture. Listed below are specific needs/requests associated with our instructional classrooms and supportive services offices.

Renovation Furniture Request:

1.) Classrooms (3 total)

Work desks - 2-Person Fixed Height Series # HCW-2F - \$420.00 per classroom table/desk (46 total needed for 3 classrooms) = \$19,320.00

Chairs - Aquiline Compact Armless Stack Chair with Casters Item # KAC-4LCS – \$80.00 per classroom chair (50 chairs needed for 3 classrooms) = \$4000.00

2.) Art/Science Classroom
estimating \$12,000.00 for specialized tables and chairs.

3.) Student Lounge
Candelia Series Club Chair Item # OCS-CC – 10 soft chairs to be housed in the student lounge area - \$400.00 per chair (14 total) = \$4000.00

Round Cafe Table Series # DSV-R – 6 café tables - \$195.00 per table (6 total) = \$1170.00

Café Chairs – Heavy-Duty Shaped-Back Guest Chair: All-Poly Item # OFTC-3 – \$60.00 per chair (24 chairs) = \$1440.00

4.) LRC/LAC
Mobile Flat-Panel Work center Item # MMW-16 – 4 work centers for computers - \$1529.00 per workstation (4 workstations requested) = \$6116.00

Chairs - Aquiline Compact Armless Stack Chair with Casters Item # KAC-4LCS – \$80.00 per chair (16chairs needed for LRC/LAC area) = \$1280.00

5.) Conference Room
Alliance Conference Table: Presentation Top/H-Base 72"W Item # AE-P6H – Conference Table - \$500.00

Amenity Office Chair Item # AOC-42 – Conference Chairs – 6 total at \$235.00 each = \$1410.00

6.) Offices
8 desks @ 600.00 per desk = \$4800.00

7.) Efficiency, Appearance & Signage Needs:

1 - 6-Ft. Custom Logo Lexington Series (Outdoor) Bench with Back
(<http://www.theparkcatalog.com/benches/deluxe-custom-logo-bench/6-ft.-custom-logo-lexington-series-bench-with-back/398-1538>)

Total projected cost: \$1400.00

Cerro Coso Community College Sign - Projected Cost: \$2500.0

These are rough estimates as we get closer to ordering this furniture please factor a 5-10% increase in the listed costs above.

Access Programs

The increase in an additional IWV staff will require some physical changes to accommodate a desk set up in MB 258. Will use furniture in storage for new desk. Will need chair for desk. *This request has already been completed using existing resources.*

Maintenance and Operations

IWV:

Child Care facility; renovate all restrooms to include fixtures flooring and lighting, replace all carpeted areas, replace sanitizer, stove; replace backsplash over both sinks, replace all cabinetry in the Kitchen. Patch and paint all classrooms, replace rubber top set base, replace all doors and door hardware to include closers. Evaluate and replace water heaters, HVAC units as needed to stay in compliance with CDC guidelines. Repair all exterior gates and fencing. Replace outdated irrigation system and add trees or shade structures to stay compliant with CDC guidelines. *All this work listed above is needed for the facility to stay in compliance with state regulations, the building is about 25 years old now with really not much work done to the interior of the building. Most of the kitchen equipment is original and needs replaced. We've had several different irrigation systems installed during various grant projects, none of these systems talk to each other. We would like to replace the entire system and replace trees that have died over the past few years due to lack of water of from the hard freeze we had several years ago. Suggest we wait to see what Scheduled Maintenance funds we get for next year and allocation it to this building or include it in the next bond if possible.*

LRC: The lighting in the LRC is failing, M&O can replace the lower level lighting, but is limited to that. We will need to bring a contractor with a scaffolding system to reach the tall sections of the facility. Replace these fixtures with energy efficient fixtures and bulbs to maximize our funding and possible energy reduction to the facility we also need to address the exterior lighting and controls that are failing. *All lower level light bulbs can be replaced in-house, we will begin this March with lower level west side including the study rooms, and move across the lower level as time permits to get all of the lower level done by May. We will replace reachable second floor lighting beginning in June that will leave the higher level lighting for a contractor, suggest that this be part of the new list of projects for 437MOM funds this year.*

Science Labs: Has the need to install a washer and dryer to maintain their lab coats, in the past the instructor or lab aide has taken them home to launder this practice is not safe. They have also identified the need to replace the lab sinks, we have addressed this issue partially in the facilities committee meeting and have earmarked funds to replace (8) eight sinks in chemistry and biology, it would be better for the students if we could do all of them, however this project cannot be completed until the Science Modernization project is completely signed off by the DSA folks at the state level. We expect that to happen in the next few months. *This project will move forward as part of the 437MOM funds now that the Science project has been signed off.*

Welding Lab: The existing welding lab was value engineered when we re-roofed it in 2010 it was identified that we replace the heat ventilating unit, the evaporative cooler and associated controls at the time of roof replacement. With the funding we had that didn't happen, this needs to be completed to maintain the quality of instruction. *The project is estimated at \$10-12K add to the priority list for future 437MOM funds.*

Administration of Justice Program: We need to identify a location for this program, with the Main Building Modernization the space the program currently utilizes will become swing space for many other programs. *Suggest this program be moved into room 145, currently earmarked*

for electronics. With the addition of the new welding lab and classroom furniture for that space we could possibly move electronics into the open space that used to house the Renewable Energy program. Freeing up space in room 145 for AJ Programs.

Maintenance and Operations Service building: Remove and replace all insulation from open ceiling as it falling down, replace with a spray on type so we don't have to do it again in ten years. *This would be a "nice to have" project! While the building is being used on a regular bases for projects and our automotive needs it's not occupied enough to warrant this expense at this time. We should add it to the 437MOM future list and prioritize accordingly.*

All exterior trim painting, all buildings need to have the blue trim repainted, this hasn't happened since the late 90's and really shows. *Some of this is being addressed through different projects throughout the campus, suggest we should add to the 437MOM priority list and prioritize accordingly*

Access, Counseling and Financial Aid Programs: As we transition into swing space and new spaces we need to address the filing systems that we are currently using, the current cabinets are old and some not safe. M&O has repaired some of them but they are at a point of no return. Our concern is the old cabinets will not survive the moves for the next couple of years while we remodel. *These file cabinets should be purchased prior to moving so that the old cabinets can be purged and active files can be put directly into the new cabinets prior to moving them into temporary swing spaces. \$3500.00 -\$4000.00*

Lecture center: The lighting for the Lecture Center is in need of replacing, it's old and outdated. With that also comes the need to replace the grid that the lights fixtures attach to, the grid was identified several years ago as not having the weight capacity to house new lighting. The grid has not been addressed because of the asbestos fire proofing surrounding the attachments of the grid. This will all need to be abated prior to removing and changing the grid system. *It's my understanding some of the lighting was addressed this year through the department. That leaves the grid to deal with. Unfortunately the Lecture Center is not part of the Main Building Modernization, the grid would require asbestos abatement to change it out, suggest we add it to the future bond list for possible funding that way.*

ESCC, Mammoth:

Provide new art tables and stools for the newly remodeled Art lab, this will allow us to offer different types of instruction. *\$16,000.00*

Provide outside storage facility for the campus. *\$15,000.00*

ESCC, Bishop:

Provide new signage for the repurposed "Community Room" to identify the room. Provide art tables and stools for the remodeled art classroom. Provide outside storage facility for the campus. *\$1500.00*

